

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
April 1, 2024**

The Board Accountant read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of April 1, 2024 was called to order by Commissioner Santorelli at 6:00 pm. All five Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Minutes of the March 4, 2024 meeting were reviewed.

MOTION made by Comm. Weber to accept the March 4, 2024 minutes, seconded by Comm. Eagan. All in favor 5-0.

TREASURER'S REPORT:

Balance	\$ 3,340,626.99
Deposits	\$ 62,794.47
Interest	\$ 2,828.17
Payroll	\$ (112,816.28)
Payroll Tax/Adjustments	\$ 3,745.32
Disbursements for the Month	<u>\$ (433,598.27)</u>
Ending Balance	\$ 2,863,580.40

MOTION made by Comm. Eagan to accept the Treasurer's Report, seconded by Comm. Weber. All in favor 5-0.

BILLS TO BE PAID: \$ 433,598.27

MOTION made by Comm. Molnar to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 5-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Captain's Report, seconded by Comm. Eagan. All in favor 5-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Chief's Report, seconded by Comm. Weber. All in favor 5-0.

FIRE OFFICIAL'S REPORT:

The Fire Official's report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Fire Official's report, seconded by Comm. Eagan. All in favor 5-0.

OPERATIONS MANAGER:

Operations Manager Small reported that things are moving along terrifically with the new hires and that they should be ready May 1 instead of June 1. He stated that Captain DeLeo is doing a tremendous job with the training and appreciates his leadership and guidance.

Operations Manager Small requested that the board consider purchasing two female wetsuits for boat safety training, which would cost \$1250 total for the two.

Operations Manager Small requested that we fast track the sleeping quarters for the females who will be going into the career Captain room and the Captain will go in the Fire Prevention room. Since we will be doing it in-house as much as we can, we can expect to see Home Depot bills in the future.

Operations Manager Small reported that the three candidates are all set for training at Texas A&M, July 7- July 11 and we received the donations from Buckeye and Colonial Pipeline to send them.

Operations Manager Small reported that the volunteers are doing very well and that we have some new members in the academy.

TAXPAYER COMMENTS:

Lou Nardiello submitted the death certificate for volunteer Ralph DeNittis that was given to the Board Accountant.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

MOTION made by Comm. Cinelli to purchase two female wet suits, not to exceed \$1250, seconded by Comm. Eagan. All in favor 5-0

Comm. Molnar reported that she is looking into quotes for landscaping cleanup prior to Memorial Day.

Comm. Molnar stated that she will get the names to be put on the monument this year for Memorial Day and will reach out to Shevchenko Monument.

MOTION to adjourn meeting at 6:08 pm made by Comm. Weber seconded by Comm. Cinelli.
All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

April 1, 2024

Treasurer's Report

BEGINNING BALANCE	\$ 3,340,626.99
Deposits	62,794.47
Interest	2,828.17
Payroll	(112,816.28)
Payroll Tax/Adjustments/Transfers	3,745.32
Disbursements for the Month	<u>(433,598.27)</u>
 ENDING BALANCE	 \$ 2,863,580.40

9:40 AM

04/01/24

Accrual Basis

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

ADD-ON BILLS

April 2, 2024

Date	Num	Name	Memo	Amount
Northfield - Voucher				
04/02/2024	3400	Amanda Felicies.	Reimbursement Patches Stched on Mustang Bomber Jac...	-62.10
04/02/2024	3401	Approved Fire P...	Gas Meter Calibration/BW SR-X2V O2 Sensor	-243.50
04/02/2024	3402	Cooper Electric ...	Acct#68966 - Repairs & Labor	-1,215.36
04/02/2024	3403	Jeymar, LLC DB...	(3) F.D. Badges	-285.00
04/02/2024	3404	NAPA Auto Part...	Supplies Antifreeze & Blue Def 2.5 gal	-134.30
04/02/2024	3405	PAUL DELEO..	Reimbursement - "To Replenish Petty Cash"	-223.68
04/02/2024	3406	Witmer Public S...	A/C# WOOWP1 - Boston Leather Radio Holder	-614.42
04/02/2024	3407	Witmer Public S...	A/C# WOOWP1 - (2) Leather Anti-Sway Strap & FDNY ...	-79.53
04/02/2024	3408	Witmer Public S...	A/C# WOOWP1 - Haix Fire Eagle Air Womans Boot	-514.55
04/02/2024	3409	THE HARTFOR...	Life Ins Customer#011215320001-2/Pol#734229 -04/01/2...	-102.60
Total Northfield - Voucher				-3,475.04
TOTAL				-3,475.04

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

March 5 through April 1, 2024

03/27/24

Date	Num	Name	Memo	Amount
Northfield - Voucher				
03/05/2024	3358	MIDDLESEX COUNTY FIRE...	Course - Firefighter 1 & FireFighter2/Scarano	-500.00
03/05/2024	3359	Witmer Public Safety Group	A/C# WOOWTP1 -Gloves, Airmask	-898.26
03/05/2024	3360	Witmer Public Safety Group	A/C# WOOWTP1 - Fire Hero Extreme	-510.59
03/05/2024	3361	Witmer Public Safety Group	A/C# WOOWTP1 -Gloves, Headband	-379.05
03/05/2024	3362	BRIAN SMALL.	Reimbursement - Refreshments for Swearing In	-315.00
03/05/2024	3363	D'orsi Bakery	Refreshments for Swearing In	-115.00
03/05/2024	3364	Roosevelts Deli	Refreshments for Swearing In	-958.65
03/05/2024	3365	FLORAL EXPRESSIONS, I...	Order #76417-Basket-Invoice #015187	-190.00
03/06/2024	3366	USCG Auxiliary 44	Boating Safety Class-Felicies, Kolarick, Massa & Krenski	-280.00
03/06/2024	DEBIT	Deluxe	Customer #000044-532500- 1000 Voucher Checks	-840.13
03/28/2024	TEPS	NJ DIVISION OF PENSIONS	PFRS - 2024 ANNUAL EMPLOYER APPROPRIATION	-341,683.00
03/28/2024	TEPS	NJ DIVISION OF PENSIONS	PERS - 2024 ANNUAL EMPLOYER APPROPRIATION	-1,760.00
04/01/2024	3367	Absolute Fire Protection Co...	2008 E-One Pumper (2-2) Labor & Travel Time	-480.98
04/01/2024	3368	Anthony Terebetsky	Reimbursement- For Unit Citation Bars	-79.50
04/01/2024	3369	Brian A Bontempo	Monthly Fee - April 2024	-884.00
04/01/2024	3370	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV/	-652.03
04/01/2024	3371	Cooper Electric Supply Corp	Acct#68966 - PM Contract	-456.42
04/01/2024	3372	EHRlich	Commercial Pest General Maintenance Service - AC# 1...	-97.94
04/01/2024	3373	Elizabethtown Gas	Account # 2202559020 - Firehouse 01/24/2024 - 02/22...	-678.34
04/01/2024	3374	FIREFIGHTER ONE LLC	Flotation Bomber Jackets	-929.22
04/01/2024	3375	Fords Fire District #7	Dispatch Service - APRIL 2024	-6,247.08
04/01/2024	3376	FRANCIS CAMPBELL	E-mail Hosting/Support -March 2024	-240.00
04/01/2024	3377	Gannett NY/NJ LocalIQ (HO...	Acct#1120460 Public Notice -2024 Special Meeting 2/2...	-10.53
04/01/2024	3378	GEARGRID	Fire Supplies	-2,077.00
04/01/2024	3379	Hackensack Meridian Team ...	Review of OSHA Resp Questionnaires	-100.00
04/01/2024	3380	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-1,469.53
04/01/2024	3381	Jan. Rasimowicz	Reimbursement - Work Boots	-150.00
04/01/2024	3382	LIFE INSURANCE COMPA...	GL 009906-000-000 LIFE INSURANCE - 04/17/2024-05...	-829.40
04/01/2024	3383	Maria Bucsanszky, E.A	Monthly Fee April 2024	-2,916.67
04/01/2024	3384	MIDDLESEX WATER CO	ACCOUNT #2060200000 - Water Bill 11/22/2023 - 02/...	-650.31
04/01/2024	3385	NAPA Auto Parts of Colonia	Supplies - Battery	-164.46
04/01/2024	3386	PENGUIN MANAGEMENT, I...	3 Month Lieutenant Plan (25 Recipients) Unlimited App ...	-45.00
04/01/2024	3387	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-964.70
04/01/2024	3388	The Star Ledger (NJ ADVAN...	Acct# 1128795 - Public Notice-Special Meeting 2/29/24	-23.22
04/01/2024	3389	TOWNSHIP OF WOODBRI...	Acct#62282900-0 Sewer User Fee 2024	-2,655.11
04/01/2024	3390	VERIZON WIRELESS	742492817-00001/Cell Phone 01/24/24-02/23/24	-80.02
04/01/2024	3391	WEST HUDSON INDUSTRI...	Personal Tags	-434.70
04/01/2024	3392	Witmer Public Safety Group	A/C# WOOWTP1 -Fire Hero Xtreme/ Ladies Boots	-1,021.18
04/01/2024	3393	Woodbridge Fire District #1	Reimbursement - Vision & Dental Coverage -April 2024	-2,135.72
04/01/2024	3394	Absolute Fire Protection Co...	2008 E-One Pumper (2-2) Repair	-385.00
04/01/2024	3396	MIDDLESEX WATER COM...	Acct # 3046515564-Hydrant Service March 2024	-13,717.61
04/01/2024	3397	TOWNSHIP OF WOODBRI...	2024 Annual Township Radio Agreement	-22,121.00
04/01/2024	3398	Absolute Fire Protection Co...	2021 E-One Pumper (2-1) Repair	-548.64
04/01/2024	3399	Absolute Fire Protection Co...	2028 E-One Pumper (2-2) Repair	-239.99
04/01/2024	TEPS	New Jersey State Health Be...	Health Benefits - Retiree 04/01/2024 - 04/30/2024	-7,092.95
04/01/2024	TEPS	New Jersey State Health Be...	Health Benefits - Active Health & Prescription 04/01/2...	-14,590.34
Total Northfield - Voucher				-433,598.27
TOTAL				-433,598.27

Port Reading Fire Department



Captains' Report – February 29, 2024 - March 28, 2024

Engine 2-1

3-3-2024 – Replaced leaking air line.

3-12-2024 - Gas meter #3 not charging. Placed out of service.

3-21-2024 Taken to Absolute for rear seal leaking.

3-22-2024 - Returned from repairs at Absolute.

3-28-2024 – Absolute replaced leaking valve for front jump line bleeder.

Engine 2-2

3-2-2024 - Large 4-way gas meter out of service, reading O₂ error. Went into alarm immediately when turning on showing O₂ at 19.5%. Tagged and placed out of service.

3-6-2024 - Reached out to Township IT regarding tablet not connecting to cellular network for internet access. Cellular connection icon missing from network connections. IT came and restored cellular connection. Exterior door handle on front passenger's side cab door of 2-2 broke off. Left message for Sal at Absolute regarding repairs.

3-7-2024 – Taken to Absolute to fix broken door handle on officer's door and broken safety cable for cab tilt.

3-8-2024 – Engine returned from Absolute with both issues repaired. While training discovered an issue with air dryer. Tech came to Station and repaired issued with faulty gaskets.

3-18-2024 - While training, found issue with an inline relief valve under the pump for Speedlay 1. Attempts were made to repair in house, however, unsuccessful. C-11 advised. Speedlay 1 is still in service. Left message for Sal at Absolute regarding repair.

3-22-2024 - Found faulty battery indicator on heads up display on SCBA #B-5. Tagged and placed out of service.

3-26-2024 - While at special detail, found issue with an inline relief valve under the pump for front jumpline. C-11 advised. Front jumpline is still in service. Left message for Sal at Absolute regarding repair.

Support Pick-Up 2-3-4

3-8-2024 - Battery died on vehicle while out training. New battery ordered from NAPA.

3-9-2024 Battery delivered by NAPA and installed by ODP.

3-11-2024 While driving vehicle died twice. Per OM taken to C & C in Fords for service.

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

Equipment

3-18-2024 - SCBA Bottle #1061 in need of Hydro testing.

3-28-2024 – AV3000 masks picked up from District 1 (full bin).

*Hose and ladder testing scheduled for 4-10-2024.

*SCBA testing scheduled for 4-24-2024.

*Radios are out for programming and due back the week of 4-1-2024.

Building and Grounds

2-29-2024 - Set up apparatus bay for New Hire Swearing In.

3-2-2024 - Lowered flag, added bunting, added name to memorial sign and digital sign for Ralph DeNittis as per Comm. Santorelli.

3-13-2024 0800 AirPower preformed quarterly on our Cascade.

0800 Cooper Electric done recommended maintenance on our generator.

3-18-2024 - Repaired knob on air cascade under "From Bank 2".

3-26-2024 - Started and ran also grass equipment for the upcoming season. No issues.

3-28-2024 – Assembled and install last gear locker in the bay

Fuel

3-4-2024 - Unit 2-3-7 → 15.0 gallons.

3-6-2024 - Engine 2-1 → 23.0 gallons.

3-7-2024 – Engine 2-2 18.67 gallons.

3-12-2024 Engine 2-2 27 gallons @ District 1 (Sewaren pumps were being worked on.

3-14-2024 - Engine 2-1 → 30.0 gallons @ Station 1.

3-18-2024 - Unit 2-3-4 → 12.345 gallons. Unit 2-3-6 → 14.000 gallons.

3-22-2024 - Engine 2-2 → 25.000 gallons. Unit 2-3-6 → 5.108 gallons.

3-26-2024 - Unit 2-3-4 → 10.073 gallons. Gas can → 4.259 gallons.
Gas/Oil Mix can → 4.002 gallons.

Training

3/9/2024 FF 2-4-14, FF 2-4-15, FF 2-4-16 and VFC Chief attended Boater Safety Course.

Disposal List

3-8-2024 Condemned/Discarded gear dropped off at Perth Amboy FD for donation.

3-15-2024 4 Way meter serial #KA415-106253 model #MCXLXWHM-Y-NA, end of service life.

Special Details

3-10-2024 - 2-1 and 2-3-5 participated in Woodbridge Twp. St. Patrick's Day parade.

3-26-2024 - 2-1 and 2-2, along with Keasbey Fire, attended annual "Egg Drop" detail at Port Reading School #9.

Officially,

Captains

Paul DeLeo

Richard Fritzsch

Evan Douglas

Anthony Terebetsky

Justin Holloway

Pre-Planning Captain's Report

- Updated Right-to-Know information in MobileEyes for Dana Transport, 210 Essex Ave E & FedEx Ground, 135 Essex Ave E.
- Attended pre-plan meeting at The Club at Woodbridge on 3-21-2024 regarding annual Independence Day Fireworks event.
- Yard hydrant mapping complete at 255 Blair Rd.

Respectfully submitted,

Captain Anthony S. Terebetsky

File TAS Account XXXXXX4372 4.03.csv was successfully imported with 62 items for \$127,237.33.

Confirmation number: 63372

File TAS Account XXXXXX4372 4.03.csv contained 2 exceptions.

Exceptions										
Row	Account	Check #	Issue Date	Amount	Payee	Reference #	Type	Reason	Edit	Delete
1	WOODBIDGE VOUCHER ACCT - 4372	TEPS	4/3/2024	102798.48	State of NJ- Health Benefits Fund (Activ		Issue	Invalid Item Number		
2	WOODBIDGE VOUCHER ACCT - 4372	TEPS	4/3/2024	49753.57	State of New Jersey- Health Benefit (ret		Issue	Invalid Item Number		

Chiefs report for APRIL meeting

Total calls for the month of MARCH was: 23 and brings our total calls for the year to: 65

- 1 CO ALARM
- 1 STAND BY
- 1 SMOKE CONDITION
- 3 FIRE ALARMS
- 1 TRAIN DERAIL
- 2 MVAS
- 1 WATER FLOW
- 1 TRANSFORMER
- 7 AUTO AIDS
- 1 FLOODED BASEMENTS
- 1 GAS ODOR
- 1 DOWN WIRE
- 1 ELEVATOR
- 1 ASSIST EMS

Past event

- 3/10 at 1330 Saint patrick's day parade meet at fd at 1200 went well

Upcoming event

- 4/3 AT 11:00am BIG WHEELS DAY BE AT FD AT 10:00am TO BE AT MALL BY 10:30am