

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
August 5, 2024**

The Board Clerk read the “Open Meeting Act” requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of August 5, 2024 was called to order by Commissioner Molnar at 6:00 pm. Four Commissioners were present: Comm. Molnar, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Santorelli had a prior commitment.

Minutes of the July 1, 2024 meeting were reviewed.

MOTION made by Comm. Cinelli to accept the July 1, 2024 minutes, seconded by Comm. Eagan. All in favor 4-0.

**TREASURER’S REPORT:**

Balance	\$	3,066,059.80
Deposits	\$	0.00
Interest	\$	3,131.99
Payroll	\$	( 140,331.67)
Payroll Tax/Adjustments	\$	( 5,097.74)
Disbursements for the Month	\$	<u>( 72,629.59)</u>
Ending Balance	\$	2,851,132.79

MOTION made by Comm. Eagan to accept the Treasurer’s Report, seconded by Comm. Weber. All in favor 4-0.

**BILLS TO BE PAID:** \$ 72,629.59

MOTION made by Comm. Cinelli to pay the bills and add on bills, seconded by Comm. Weber. All in favor 4-0.

**CAPTAIN’S REPORT:**

The Captain’s Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Captain’s Report, seconded by Comm. Cinelli. All in favor 4-0.

**CHIEF'S REPORT:**

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Chief's Report, seconded by Comm. Cinelli. All in favor 4-0.

Comm. Weber thanked the fire company for their attendance at both events celebrating Independence Day.

**FIRE OFFICIAL REPORT:**

The Fire Officials report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Fire Officials Report, seconded by Comm. Eagan. All in favor 4-0.

**OPERATIONS MANAGER:**

Operations Manager Small reported that he has been in contact with the county and is working with the engineers regarding the flooding situation on West Ave. and in our bays, which has gotten worse since the park was built. Operations Manager Small stated this is a problem since the road becomes closed for 4-5 hours and the water is now coming into the bays.

Operations Manager Small reported that there is the possibility that Colonial Pipeline may be donating a 2013 F250 pick up truck and recommended we take a look at it.

**TAXPAYER COMMENTS:**

There were no comments from the public.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

There was no new business.

MOTION made by Comm. Weber to enter into Executive Session at 6:05 pm, seconded by Comm. Eagan. All in favor 4-0.

MOTION out of Executive Session at 6:57 pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session were contractual negotiations, personnel issues and financial planning for the building and engine.

MOTION to adjourn meeting made by Comm. Weber at 6:58 pm, seconded by Comm. Eagan.  
All in favor 4-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

**BOARD OF FIRE COMMISSIONERS**  
**DISTRICT NO. 2**  
**P.O. BOX 207**  
**PORT READING, NEW JERSEY 07064**

August 1, 2024

Treasurer's Report

BEGINNING BALANCE	\$ 3,066,059.80
Deposits	0
Interest	3,131.99
Payroll	( 140,331.67)
Payroll Tax/Adjustments/Transfers	( 5,097.74)
Disbursements for the Month	<u>( 72,629.59)</u>
 ENDING BALANCE	 \$ 2,851,132.79

10:22 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

08/05/24

ADD-ON BILLS

Accrual Basis

August 6, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Northfield - Voucher</b>				
08/06/2024	3565	Fizer Plumbing &...	UncloggedUrinal / Reset Urinal / Caulked	-360.00
08/06/2024	3566	FORDS LAWN ...	Service - V Belt / Traction / Blade Rotary	-179.16
08/06/2024	3567	SKYLANDS ARE...	Spider Harness/ Carabiner	-1,260.30
08/06/2024	3568	VERIZON WIRE...	742492817-00001/Cell Phone 06/24/24-07/23/24	-160.04
08/06/2024	3569	C & C Towing & ...	2-3-5 Oil Change	-55.00
Total Northfield - Voucher				-2,014.50
<b>TOTAL</b>				<b>-2,014.50</b>

# BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

## BILL LIST

July 2 through August 5, 2024

07/31/24

Date	Num	Name	Memo	Amount
<b>Northfield - Voucher</b>				
07/02/2024	3524	THE HARTFORD GROUP B...	Life Ins Customer#011215320001-2/Pol#734229 -07/01/2...	-349.20
08/05/2024	TEPS	New Jersey State Health Ben...	Health Benefits - Retiree 8/01/24-08/31/24	-7,092.95
08/05/2024	TEPS	New Jersey State Health Ben...	Health Benefits - Active Health & Prescription Benefits 08...	-17,182.86
08/05/2024	3525	Approved Fire Protection Co	Gas meter calibration	-684.00
08/05/2024	3526	Brian A Bontempo	Monthly Fee - August 2024	-884.00
08/05/2024	3527	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-23.00
08/05/2024	3528	EHRlich	Commercial Pest General Maintenance Service - AC# 140...	-106.75
08/05/2024	3529	Elizabethtown Gas	Account # 2202559020 - Firehouse 05/28/2024 - 06/21/2...	-275.09
08/05/2024	3530	Fizer Plumbing & Heating, LLC	Replaced 50 Gal Water Heater	-2,200.00
08/05/2024	3531	GRAINGER	A/C# 887690728 Cam and Groove adapter	-10.09
08/05/2024	3532	Jeymar, LLC DBA Uniform	(3) F.D. Badges	-285.00
08/05/2024	3533	LAWN DOCTOR	Customer#795791 - Soil Enrichment	-135.30
08/05/2024	3534	LIFE INSURANCE COMPAN...	GL 009906-000-000 LIFE INSURANCE - 08/17/2024-09/...	-781.55
08/05/2024	3535	Maria Bucsanszky, E.A	Reimbursement- 2023 ACA Form 1095-C/1094-C Softwar...	-382.08
08/05/2024	3536	MIDDLESEX COUNTY FIRE ...	Course D2-1012-24 - Firefighter 1 & FireFighter2/ Bosques	-500.00
08/05/2024	3537	MIDDLESEX WATER COMP...	Acct # 3046515564-Hydrant Service July 2024	-15,766.06
08/05/2024	3538	NAPA Auto Parts of Colonia	Supplies	-73.05
08/05/2024	3539	New Jersey Door Works, LLC	Repair to Door #5	-911.70
08/05/2024	3540	RICHARD FRITZSCH.	Reimbursement - Work Shoes (2024)	-120.00
08/05/2024	3541	Rock-N-Rescue	W/FCX Sewn to tech ext lanyard & lightning GT hook sew...	-781.60
08/05/2024	3542	TURNOUT FIRE & SAFETY ...	Uniform/New Hires	-80.00
08/05/2024	3543	United States Plastic Corp	Customer ID # 1388980-RFH-W Thermo Rubr Wire Reinf...	-340.69
08/05/2024	3544	VERIZON WIRELESS	742492817-00001/Cell Phone 05/24/24-06/23/24	-80.02
08/05/2024	3545	WEST MARINE PRO	C/S #487577 - Docklines & Marine Binoculars	-274.54
08/05/2024	3546	Woodbridge Fire District #1	Reimbursement - Vision & Dental Coverage -August 2024	-2,573.17
08/05/2024	3547	Approved Fire Protection Co	20lb CO2 fire extinguisher Recharge	-50.70
08/05/2024	3548	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-195.70
08/05/2024	3549	Fords Fire District #7	Dispatch Service - August 2024	-6,247.08
08/05/2024	3550	Maria Bucsanszky, E.A	Monthly Fee - August 2024	-2,916.67
08/05/2024	3551	New Jersey Door Works, LLC	Door # 5 - Furnish and Install commercial motor, photo ey...	-4,032.00
08/05/2024	3552	TURNOUT FIRE & SAFETY ...	Uniform/ Felicies	-601.99
08/05/2024	3553	WEST MARINE PRO	C/S #487577 - Snubber-outrig w/ DBLRoll / Line nyl	-58.67
08/05/2024	3554	Approved Fire Protection Co	Water extinguisher hydrotest	-112.49
08/05/2024	3555	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-210.00
08/05/2024	3556	TURNOUT FIRE & SAFETY ...	Uniform/ Mazza	-606.99
08/05/2024	3557	WEST MARINE PRO	C/S #487577 - Knife-Marlinspike straight	-26.99
08/05/2024	3558	TURNOUT FIRE & SAFETY ...	Uniform/ Kolarick	-601.99
08/05/2024	3559	WEST MARINE PRO	C/S #487577 - Lite-COB / C-Light H2O Activate	-19.98
08/05/2024	3560	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV/	-653.51
08/05/2024	3561	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-821.66
08/05/2024	3562	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-1,541.44
08/05/2024	3563	TOWNSHIP OF WOODBRI...	Fuel 04/01/24- 06/30/24	-1,689.83
08/05/2024	3564	THE HARTFORD GROUP B...	Life Ins Customer#011215320001-2/Pol#734229 -08/01/2...	-349.20
Total Northfield - Voucher				-72,629.59
<b>TOTAL</b>				<b>-72,629.59</b>

# Port Reading Fire Department

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## ***Captains' Report – June 27, 2024 - July 31, 2024***

### **Engine 2-1**

6-28-2024 ODP added Stokes rescue basket to the top of dunnage area. Secured with bungee cords.

7-18-2024 Issue with viewing Word Docs on tablet. Office subscription required. C12 notified.

7-20-2024 - Added DEF to tank.

7-30-2024 – Vent-master saw returned by Commissioner Egan, fueled and returned to engine.

### **Engine 2-2**

7-11-2024 Washed and bay floor underneath

7-18-2024 Washed and bay floor underneath

7-26-2024 Donated chainsaw from under workbench fueled and placed on engine. Ready for use.

7-30-2024 Husqvarna vent saw returned to engine. Donated chainsaw removed.

### **Support Pick-Up 2-3-4**

7-20-2024 - Strobe light in left tail light not working.

7-30-2024 – Donated chainsaw placed in driver's side cap compartment.

### **Fire Company Vehicle 2-3-5**

### **Support Unit 2-3-6**

7-20-2024 - Several LEDs out in front bar light.

### **Fire Prevention Vehicle 2-3-7**

### **Marine 2-3-8**

7-18-2024 Met with W. Egan from BEP. Registration renewal filed with MVC awaiting documents

7-22-2024 While responding to an incident and picking up a member from the dock, ODP struck an underwater object near the ferry St. boat ramp. The object damaged the propeller causing the vessel to be taken OOS.

7-25-2024 C11 purchased new prop, and Bob from Glasson's purchased additional needed hub kit for repairs. Prop replaced and unit inspected. Vessel was taken on the water and run with no issues and subsequently put back in service for response.

### **Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers**

### **LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer**

7-25-2024 – Unit picked up from Colonial Pipeline and used in drill at Buckeye Pipeline.

7-26-2024 – Hose Mule trailer returned to CP for storage. Fueled pump.

### **Equipment**

6-28-2024 Added Bailout system to 2416's PPE.

Ordered additional water activated strobe light and marine rescue knife for M238 larger vest.

7-1-2024 – Picked up M3 from NHFD in Edgewater, NJ

7-2-2024 Ordered bailout kits for VFFs 135 and 134 per OM

Picked up water cans and forestry hose on loan from district #1.

Returned items to West Marine received gift card.

ODP tested forestry hose and nozzle for effectiveness

Disposed of irreparable gas meter as per approved disposal list.

7-3-2024 - Borrowed two water cans and one length of 1" Forestry hose from WFD District #1 for annual fireworks event. Returned on 7/4/24.

2X94... repaired one water can. Placed in stock.

7-11-2024 Received new elbows from Grainger for M238 drafting pipe. Repaired

7-18-2024 Received delivery of Bailout harness for VFF134. Supposed to get two. Email sent for explanation of discrepancy.

Email of progress on Verizon connectivity issues sent to staff



7-24-2024 - During grass cutting, lawnmower threw and shredded 2 belts, unable to repair in-house and complete grass cutting. Contacted C-11 & OM Small. Lawnmower taken to Fords Outdoor Power Equipment for repairs.

7-25-2024 – Fords lawnmower replacing blades on unit as well.

1 SCBA taken OOS for problem with integrated PASS device. New Jersey Fire Equipment notified for pick up and repair.

7-26-2024 Replaced hard suction hose on M238 with the original one and new quick connect fitting.

Extra rescue ladder carabiners placed in gear room.

### **Building and Grounds**

6-28-2024 Lawns watered and valve secured.

Flat top griddle cleaned as well as fire grill.

ODP Set up hall for event

7-2-2024 Lawns watered and valve secured.

7-3-2024 Lawns watered and valve secured.

7-4-2024 Lawns watered in the morning. Suspended at dusk due to heavy rains.

7-5-2024 Lighting strike on West Avenue caused short circuit of overhead bay door opener for bay #5. OM Small notified.

NJ Doorworks emergency call and made bay door #5 manually operational.

7-9-2024 NJ Doorworks repaired bay door #5.

7-10-2024 Lawn maintenance and sprinklers.

7-18-2024 Lawns watered and sprinkler secured.

7-26-2024 OM Small dropped off repaired mower.

ODP completed lawn maintenance.

1800 Assisted CPD with review of camera footage from July 12 theft investigation.

7-30-2024 Woodbridge Twsp. IT here installing new CAD Switch.

Ehrlich Pest control performed service

Staples delivery of office supplies received.

ODP added "through" bolts to refrigerator handle.

Second delivery of OOS tags received from Staples.

Woodbridge Twsp IT dept installed new CAD switch.

Relief meeting in hall

### **Fuel**

6-30-2024 - Engine 2-1 → 24.0 gallons. Unit 2-3-4 → 13.0 gallons.  
Unit 2-3-6 → 8.0 gallons.

7-2-2024 Engine 2-2 added 19.77 gallons @ WTDWW.

7-4-2024 M3 (NHFD Boat on loan) refueled – 46.606 gallons added at Dockside.

M238 refueled – 5.476 gallons added at Dockside.

7-6-2024 M3 (NHFD Boat on loan) refueled – 48.951 gallons added at Dockside.

E21 added – 24.77 gallons at WTDWW.

7-12-2024 - Engine 2-1 → 25.0 gallons. Unit 2-3-4 → 12.004 gallons.

7-20-2024 - Engine 2-1 → 27.0 gallons.

7-25-2024 – Engine 2-1 – 22.5 gallons.

7-29-2024 – Engine 2-1 – 25.02 gallons.

### **Training**

6-28-2024 ODP training with Sean Cashin on elevator emergencies at Red Oak, 300 Old Rd.

Pump training with 2416 on multiple line deployment/varying friction losses.

Pump training with 2416 on TFT hemisphere pumping and affixation.

Ground work training with 2416 on bailout system descender and self-rescue operation.

Low angle descent training with 2416 on bailout system descender on the side of NJ Turnpike bridge Blair Road Side.

Pump training with 2416 on EV nozzle flows and deployment

Stokes patient packaging training with 2416 using webbing.

7-1-2024 C6, C13, and 247 trained on Marine 3 with Captain Gonyou from NHRF.

7-2-2024 ODP trained on elevation loss pumping and simulated mid/hi-rise pumping equipment deployment.

7-4-2024 Pump training with 2416 on elevation loss pumping theories and simulated mid/hi-rise pumping equipment deployment.

7-6-2024 Electrical emergency training with 2415. Reviewed hot-stick and outlet tester operation. Reviewed utility pole wire hierarchy and phonetic alphabet.

7-10-2024 Training with ODP on ropes and knots for the fire service.

Tentatively planned drill for July 25. Buckeye pipeline butane rail emergency deployment.

7-14-2024 Training with 2415 on flat lay attack line deployment and foam system on E21 review.

Drill outline for July drill developed and emailed to stakeholders.

7-16-2024 - PowerPoint training on Carbon Monoxide and review of 4-way gas meters with 2-4-12 & 2-4-15.

7-18-2024 Training with 2415 and ODP on rapid master stream deployment on E21 and at Red Oak Manor on sprinkler room and important access locations.

7-25-2024 Monthly drill with Fire Department and Fire Company Members 1830-2130.

7-26-2024 Reviewed attic ladder operation, transportation straps, and trailer hook up procedures with CFF#2415

7-30-2024 Training with CFF#2415 on water supply and High volume flow appliances.

Review of bailout descender device operations.

### **Disposal List**

7-26-2024 One (1) failed XTS-2500 portable radio battery

**Special Details**

7-3-2024 - Annual fire protection stand-by at Alvin Williams Park for Fireworks event.

7-4-2024 1545-2345 C13, 2-4-7, VFF's 2L1 and #134 with Marine 3 assisted USCG and NJSP with Macy's 4<sup>th</sup> of July fireworks event on the Hudson.

Officially,

Captains

Paul DeLeo

Richard Fritzsch

Evan Douglas

Anthony Terebetsky

Justin Holloway

**Pre-Planning Captain's Report**

- On 7-1-2024, attended Pre-Plan Meeting with members from Woodbridge FD & Avenel FD regarding Automatic Aid Agreements.
- Attended final pre-plan meeting at Alvin Williams Paek on 7-2-2024 regarding annual Independence Day Fireworks event.
- On 7-15-2024, dropped off updated information to Station #7, including tour assignment listing and updated Career Division phone listing.
- On 7-16-2024, added full map of Avenel Fire District into binder on 2-1. Added Township Map Book binder onto 2-2.

Respectfully submitted,

Captain Anthony S. Terebetsky

# Chiefs report for AUGUST meeting

Total calls for the month of JULY was: 28 and brings our total calls for the year to: 174

## Fire calls

- 2 fireworks standby
- 1 rubbish fire
- 2 fire alarms
- 2 co detectors
- 4 mva
- 6 auto aid
- 1 drill
- 1 lockout
- 2 water rescue
- 1 transformer
- 2 special request
- 1 special detail
- 1 brush fire
- 1 mutual did
- 1 vehicle fire
- 1 need fd
- 1 water leak

## Past events

- 7/3 annual woodbridge twp fireworks event
- 7/4 we are sent the boat to the fireworks in nyc

All went well