

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
June 3, 2024**

The Board Clerk read the “Open Meeting Act” requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of June 3, 2024 was called to order by Commissioner Santorelli at 6:00 pm. Four Commissioners were present: Comm. Santorelli, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Molnar was absent.

Minutes of the May 6, 2024 meeting were reviewed.

MOTION made by Comm. Weber to accept the May 6, 2024 minutes, seconded by Comm. Cinelli. All in favor 4-0.

TREASURER’S REPORT:

Balance	\$	2,638,196.24
Deposits	\$	695.00
Interest	\$	3,310.46
Payroll	\$	(107,815.36)
Payroll Tax/Adjustments	\$	(2,919.11)
Disbursements for the Month	\$	<u>(69,930.13)</u>
Ending Balance	\$	2,467,195.32

MOTION made by Comm. Weber to accept the Treasurer’s Report, seconded by Comm. Eagan. All in favor 4-0.

BILLS TO BE PAID: \$ 69,930.13

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 4-0.

CAPTAIN’S REPORT:

The Captain’s Report was submitted and reviewed.

Captain Douglas thanked the career and volunteer members that supported the union sponsored blood drive this week.

MOTION made by Comm. Weber to accept the Captain's Report, seconded by Comm. Eagan. All in favor 4-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Chief's Report, seconded by Comm. Weber. All in favor 4-0.

FIRE OFFICIAL REPORT:

The Fire Officials report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Fire Officials Report, seconded by Comm. Eagan. All in favor 4-0.

TAXPAYER COMMENTS:

There were no comments from the public.

OPERATIONS MANAGER:

Operations Manager Small reported that the Chief's helmet was damaged on a turnpike call and requested that a new one is purchased.

Operations Manager Small reported that hosing needs to be replaced and purchased for Engine 2-1 and Engine 2-2

MOTION made by Comm. Weber to repair and replace the defective equipment, seconded by Comm. Cinelli. All in favor 4-0.

MOTION made by Comm. Weber to replace the Chief's helmet, seconded by Comm. Eagan. All in favor 4-0.

MOTION made by Comm. Eagan to enter into Executive Session at 6:04 pm, seconded by Comm. Cinelli. All in favor 4-0.

MOTION out of Executive Session at 6:22 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel and legal issues.

MOTION made by Comm. Weber to execute the shared service agreement regarding the marine vessel contract, once all stipulations have been met, seconded by Comm. Eagan. All in favor 4-0.

UNFINISHED BUSINESS:

Comm. Santorelli thanked Operations Manager Small, the career and volunteer staff, the Ladies Auxiliary and the First Aid Squad for their involvement in the Memorial Day Service, which turned out to be a nice event.

Comm. Cinelli stated that all went well during the Memorial Day Service and thanked all that were involved.

MOTION to adjourn meeting made by Comm. Weber at 6:23 pm, seconded by Comm. Eagan. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

June 3, 2024

Treasurer's Report

BEGINNING BALANCE	\$ 2,638,196.24
Deposits	695.00
Interest	3,310.46
Payroll	(107,815.36)
Payroll Tax/Adjustments/Transfers	2,919.11
Disbursements for the Month	<u>(69,930.13)</u>
 ENDING BALANCE	 \$ 2,467,195.32

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

May 7 through June 3, 2024

05/29/24

Date	Num	Name	Memo	Amount
Northfield - Voucher				
05/07/2024	3442	EHRlich	Commercial Pest General Maintenance Service - AC# 140...	-106.75
05/07/2024	3443	Fire-Dex, GW, LLC	NP W/ Velcro Snaps& Trim	-89.46
05/07/2024	3444	NAPA Auto Parts of Colonia	Supplies - Fuel Oil Mix 4 CYC	-112.19
05/07/2024	3445	THE HARTFORD GROUP B...	Life Ins Customer#011215320001-2/Pol#734229 -05/01/2...	-349.20
05/07/2024	3446	TOWNSHIP OF WOODBRI...	Fuel 01/01/24- 03/31/24	-1,023.69
05/07/2024	3447	VALIC.	GROUP #63331 - 2023 LOSAP CONTRIBUTION	-8,280.00
06/03/2024	3448	Alterman & Associates, LLC	Legal Services - Pension Appeal - Brian Small	-2,256.87
06/03/2024	3449	Approved Fire Protection Co	20LB BC Dry Chemical Fire Extinguisher Recharge	-75.27
06/03/2024	3450	Brian A Bontempo	Monthly Fee - June 2024	-884.00
06/03/2024	3451	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV/	-672.84
06/03/2024	3452	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-60.64
06/03/2024	3453	Elizabethtown Gas	Account # 2202559020 - Firehouse 03/21/2024 - 04/23/2...	-567.21
06/03/2024	3454	Fire-Dex, GW, LLC	Bunker Coat	-230.75
06/03/2024	3455	FIREFIGHTER ONE LLC	Firefighter Protective Clothing	-1,296.00
06/03/2024	3456	Fords Fire District #7	Dispatch Service - June 2024	-6,247.08
06/03/2024	3457	Hackensack Meridian Team H...	Review of OSHA Resp Questionnaires	-25.00
06/03/2024	3458	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-1,706.83
06/03/2024	3459	JOE ROMER TROPHY SHOP	1 Plaque - Father Smith	-75.00
06/03/2024	3460	JOINT BOARD OF FIRE CO...	2024 Annual Fee	-6,000.00
06/03/2024	3461	JUSTIN HOLLOWAY	Reimbursement - Wix.com Website Domain Subscription	-204.00
06/03/2024	3462	LAWN DOCTOR	Customer#795791 - Spring - Fertilization	-67.65
06/03/2024	3463	LIFE INSURANCE COMPAN...	GL 009906-000-000 LIFE INSURANCE - 06/17/2024-07/...	-781.55
06/03/2024	3464	Maria Bucsanszky, E.A	Monthly Fee June 2024	-2,916.67
06/03/2024	3465	MIDDLESEX WATER COMP...	Acct # 3046515564-Hydrant Service May 2024	-15,800.66
06/03/2024	3466	NAPA Auto Parts of Colonia	Supplies - Trufuel 2 Cycle/ Boxed Miniatures (10)	-135.09
06/03/2024	3467	New Jersey Door Works, LLC	Repaired Door # 2	-862.55
06/03/2024	3468	NEW JERSEY FIRE EQUIP...	Flow/POSI Test of Scott SCBA Units	-1,765.46
06/03/2024	3469	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-918.77
06/03/2024	3470	Shevchenko Monumental, LLC	Inscriptions - (3) Names	-675.00
06/03/2024	3471	Staples Business Advantage	Acct#NYC 1009573 / Toner	-291.75
06/03/2024	3472	Stone Mountain Printing	(500) Vouchers	-44.20
06/03/2024	3473	THE HARTFORD GROUP B...	Life Ins Customer#011215320001-2/Pol#734229 -06/01/2...	-349.20
06/03/2024	3474	VERIZON WIRELESS	742492817-00001/Cell Phone 03/24/24-04/23/24	-80.02
06/03/2024	3475	Woodbridge Fire District #1	Reimbursement - Vision & Dental Coverage -June 2024	-2,573.17
06/03/2024	3476	Absolute Fire Protection Com...	2021 E-One Pumper (2-1) Maintenance	-5,320.98
06/03/2024	3477	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-17.19
06/03/2024	3478	MIDDLESEX WATER COMP...	Acct # 3046515564-Hydrant Service Shortage for March ...	-2,117.64
06/03/2024	3479	Staples Business Advantage	Acct#NYC 1009573 / Splitter Cable	-14.12
06/03/2024	3480	Absolute Fire Protection Com...	2008 E-One Pumper (2-2) Maintenance	-4,276.57
06/03/2024	3481	Staples Business Advantage	Acct#NYC 1009573 / Splitter Adapter	-9.47
06/03/2024	3482	Absolute Fire Protection Com...	2008 E-One Pumper (2-2) Pump Test	-497.98
06/03/2024	3483	Staples Business Advantage	Acct#NYC 1009573 / Display port to HDMI	-98.44
06/03/2024	3484	Staples Business Advantage	Acct#NYC 1009573 / 15FT Line Cord Black	-5.77
06/03/2024	3485	Staples Business Advantage	Acct#NYC 1009573 / Super Loud Phone Ringer	-47.45
Total Northfield - Voucher				-69,930.13
TOTAL				-69,930.13

1:16 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

06/03/24

ADD-ON BILLS

Accrual Basis

June 4, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Northfield - Voucher				
06/04/2024	3486	Joseph Sobreiro/...	Furnished & Installed BTU Single Fujitsu Hyper Heat Pump	-5,795.00
06/04/2024	3487	Ken Galvach.	PU Fire Truck from Absolute 05/30/2024	-50.00
06/04/2024	TEPS	New Jersey State...	Health Benefits - Retiree 06/01/2024 - 06/30/2024	-7,092.95
06/04/2024	TEPS	New Jersey State...	Health Benefits - Active Health & Prescription 06/01/2024 -...	-17,182.86
06/04/2024	3488	Bianchi Landscap...	Spring Clean Up, Install Mulch, Plant Flowers, Trim Bushes	-2,400.00
06/04/2024	3489	Absolute Fire Pro...	2008 E-One Pumper (2-2) Pump Primer Repair	-1,960.99
06/04/2024	3490	PAUL DELEO..	Reimbursement - Fuel for M238	-26.28
06/04/2024	3491	Just Electrical, LLC	Installed A/C Unit Electric for Squad Room	-850.00
Total Northfield - Voucher				<u>-35,358.08</u>
TOTAL				<u>-35,358.08</u>

Port Reading Fire Department



Captains' Report – May 2, 2024 - May 30, 2024

Engine 2-1

5-3-2024 – Tablet on engine not able to view all information entered into MobileEyes system. Call left for assistance with help desk.

5-6-2024 - Chain saw out of service.

5-7-2024 – Engine taken to Absolute for Preventative Maintenance. Chain saw repaired and back in service, on workbench awaiting return of engine.

5-10-2024 – Engine picked up from Absolute.

5-11-2024 – Tested all 3” intakes. No Leaks

5-21-2024 - Corrected issue with MobileEyes software on tablet. All information can be view and is working properly at this time.

5-29-2024 - Tablet not connecting to internet. Tablet cannot connect to be CAD but can connect to MobileEyes for pre-plan information. Issue with Verizon. C-11 spoke with Verizon later that day, as well as C-12, and tablet now fully operational.

Engine 2-2

5-7-2024 - Spark plug replaced on chain saw.

5-14-2024 – Engine taken to Absolute for Preventative Maintenance.

5-17-2024 – Engine picked up from Absolute.

5-21-2024 – While at drill, engine blew 300-AMP fuse and broke primer pump. C-11 advised and contacted Absolute Fire Protection for repair. Absolute replaced fuse, however, primer pump still OOS. Tagged out of service on pump panel.

5-23-2024 Washed and bay floor underneath

5-27-2024 - Tablet not connecting to internet. Matt Rizitis found an issue with Verizon billing stating our account is overdue. Tablet cannot connect to be CAD but can connect to MobileEyes for pre-plan information. Issue with Verizon

5-29-2024 - C-11 spoke with Verizon, as well as C-12, and tablet now fully operational.

Support Pick-Up 2-3-4

5-9-2024 – Moved one (1) SCBA from unit onto 2-3-6.

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

5-9-2024 - Air Pak #FP20-3 found to have leak in air line in left shoulder strap. Tagged and placed out of service.

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

5-7-2024 – C11 attended meeting of NJ Fireboat Task Force in Carteret.

5-19-2024 Changed hose and nozzle at marina. Added spare hose washers to tool box under helm.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

5-21-2024 - Glasson's returned HG-1 from repairs. Taken back to Colonial Pipeline for drill and storage.

5-22-2024 - Placed back in storage at Colonial Pipeline following use at drill.

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

5-22-2024 – LDH trailer placed back in storage at Colonial Pipeline following use at drill.

Equipment

5-7-2024 - Received delivery of bailout harnesses for 2-4-14, 2-4-15 & 2-4-16.

5-11-2024 – 247 and ODP met with Captain Gonyou from the NJFBTF to review Marine 3 for future loan use for fireworks event.

5-16-2024 – Delivery of female dry suits and bailout rope and hook for new FF's.

Building and Grounds

5-11-2024 2415 installed clothes hook rack in secondary bunk room.

5-19-2024 Installed extra shelf in lavatory shared locker.

Bianchi landscaping planted flowers and cleaned all beds. To return at the end of the week to add mulch.

Watered all lawns and secured valve as appropriate.

5-23-2024 Watered lawns and flowers. Valve secured

Just Electric here and wired new split AC unit in EMS quarters.

Joe Sobrero came and started up new split AC unit in EMS quarters. Working appropriately.

Contacted Magnegrip (AireDeb) for a price on repairs to exhaust system and sent photos.

CAD screen in Captain's office not working. Contacted WTITD. Technician came and attempted repair. CAD CPU in watch room failed and taken By WTITD for replacement

5-26-2024 Landscapers on site from 0830-1500

Fuel

5-2-2024 - Engine 2-1 → 28.0 gallons @ Station 1.

5-9-2024 - Unit 2-3-4 → 13.588 gallons.

5-11-2024 Engine 2-1 added 28.6 gallons of fuel at WTDWW.

5-21-2024 - Engine 2-1 → 20.01 gallons

5-27-2024 - Unit 2-3-4 → 14.000 gallons.

5-29-2024 - Engine 2-2 → 17.36 gallons

Training

5-9-2024 - Tour #1 reviewed wall FDCs within Turnpike sound barriers. Accessible FDCs have been opened, cleaned and marked with yellow reflective markings for visibility at night. This includes the FDC behind Mocci Turnpike Plaza, 301 Port Reading Avenue.

5-11-2024 Tour #3 – Pump and water supply training in main lot.

5-19-2024 Tour #3 Pump training at Alvin Williams Park

C6 Assigned online training class to dept – FIRE Interactions with Autism and persons with disabilities.

5-23-2023 C6 sent in Firefighter 2 application for VFF#134 to DCA/DFS.

Disposal List

Special Details

5-4-2024 - Fire Company members conduction coin toss fund raiser. Utilized 2-3-4, 2-3-5 & 2-3-6.

5-27-2024 - Annual Memorial Day Services at station.

Officially,

Captains

Paul DeLeo

Richard Fritsch

Evan Douglas

Anthony Terebetsky

Justin Holloway

Pre-Planning Captain's Report

- Resolved issue with MobileEyes software on 2-1, ticket #38975.
- New hydrant installed on Park Place, Hydrant #2-634.
- Continued updating eDispatch system with pictures of hydrant locations and dry wall hydrant locations on NJ Turnpike.

Respectfully submitted,

Captain Anthony S. Terebetsky

Chiefs report for JUNE meeting

Total calls for the month of MAY was: 22 and brings our total calls for the year to: 111

Fire calls

- 5 fire alarm
- 1 smoke condition
- 3 down wire
- 4 drills
- 2 mutual aid
- 2 dep notifications
- 1 hazmat
- 4 auto aid
- 1 odor

Past event

- Memorial day 5/27 went well