

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
May 7, 2024**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of May 7, 2024 was called to order by Commissioner Santorelli at 6:00 pm. All five Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Eagan was running late and arrived at 6:11 pm

Minutes of the April 1, 2024 meeting were reviewed.

MOTION made by Comm. Weber to accept the April 1, 2024 minutes, seconded by Comm. Molnar. All in favor 4-0.

TREASURER'S REPORT:

Balance	\$	2,863,580.40
Deposits	\$	20,276.29
Interest	\$	3,315.14
Payroll	\$	(153,589.10)
Payroll Tax/Adjustments	\$	(5,120.39)
Disbursements for the Month	\$	<u>(100,506.88)</u>
Ending Balance	\$	2,638,196.24

MOTION made by Comm. Weber to accept the Treasurer's Report, seconded by Comm. Molnar. All in favor 4-0.

BILLS TO BE PAID: \$ 100,506.88

Comm. Weber did not vote on Item #3433.

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 4-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

Captain DeLeo reported on the progress of the three new firefighters, stating that they each completed the required 120 hours of training that requires them to be a Port Reading Firefighter.

Captain DeLeo presented Firefighter Robert Mazza, Firefighter Amanda Felicies and Firefighter Emily Kolarick with their certificates.

Comm. Santorelli thanked the three new career firefighters for taking the training seriously and professionally. Captain DeLeo complimented them as well, stating that there was a lot of material to cover and that we are fortunate to have these new great firefighters.

Captain Douglas reported that the DCA with NJ requested additional information for the grant award regarding the budget, which was submitted.

MOTION made by Comm. Molnar to accept the Captain's Report, seconded by Comm. Weber. All in favor 4-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Chief's Report, seconded by Comm. Cinelli. All in favor 4-0.

TAXPAYER COMMENTS:

There were no comments from the public.

UNFINISHED BUSINESS:

Comm. Molnar reported that she is working on the list of names for the monument and will email the official list to the monument company so they will be added for the Memorial Day Service.

Comm. Molnar is working on landscaping estimates with Operations Manager Small so that the landscaping will be completed for Memorial Day.

NEW BUSINESS:

Comm. Molnar forwarded an email to the Board from a Michael Spano, requesting information on the RELA. The Board agreed not to follow up at this time since there was no official title listed and it came from an aol account.

Operations Manager Small reported that Captain Eagan has two quotes for the split unit for the squad room and requested that the Board make a decision at this meeting.

Operations Manager Small reported that we received a letter from the Woodbridge Fire Department requesting to use our bail out prop, which was approved by Comm. Santorelli.

Motion was made by Comm. Molnar to go into Executive Session at 6:10 pm, seconded by Comm. Weber. All in favor 4-0.

MOTION out of Executive Session at 6:20 pm.

EXECUTIVE SESSION:

Comm. Santorelli stated that the Memorial Day Service will take place on Monday, 5/27 at 9am at the Memorial Park, with refreshments by the Ladies Auxiliary afterwards.

MOTION made by Comm. Eagan to purchase a UH VAC unit for the First Aid Squad not to exceed \$6,000, plus the electrical service for it, seconded by Comm. Molnar. All in favor 5-0.

MOTION to adjourn meeting made by Comm. Molnar at 6:22 pm, seconded by Comm. Cinelli. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

May 6, 2024

Treasurer's Report

BEGINNING BALANCE	\$ 2,863,580.40
Deposits	20,276.29
Interest	3,315.14
Payroll	(153,589.10)
Payroll Tax/Adjustments/Transfers	5,120.39
Disbursements for the Month	<u>(100,506.88)</u>
ENDING BALANCE	\$ 2,638,196.24

8:25 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

05/06/24

ADD-ON BILLS

Accrual Basis

May 7, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Northfield - Voucher				
05/07/2024	3442	EHRlich	Commercial Pest General Maintenance Service - AC# 1405...	-106.75
05/07/2024	3443	Fire-Dex, GW, LLC	NP W/ Velcro Snaps& Trim	-89.46
05/07/2024	3444	NAPA Auto Parts...	Supplies - Fuel Oil Mix 4 CYC	-112.19
05/07/2024	3445	THE HARTFOR...	Life Ins Customer#011215320001-2/Pol#734229 -05/01/202...	-349.20
05/07/2024	3446	TOWNSHIP OF ...	Fuel 01/01/24- 03/31/24	-1,023.69
05/07/2024	3447	VALIC.	GROUP #63331 - 2023 LOSAP CONTRIBUTION	-8,280.00
Total Northfield - Voucher				-9,961.29
TOTAL				-9,961.29

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

April 2 through May 6, 2024

05/02/24

Date	Num	Name	Memo	Amount
Northfield - Voucher				
04/02/2024	3400	Amanda Felicies.	Reimbursement Patches Stched on Mustang Bomber J...	-62.10
04/02/2024	3401	Approved Fire Protection Co	Gas Meter Calibration/BW SR-X2V O2 Sensor	-243.50
04/02/2024	3402	Cooper Electric Supply Corp	Acct#68966 - Repairs & Labor	-1,215.36
04/02/2024	3403	Jeymar,LLC DBA Uniform	(3) F.D. Badges	-285.00
04/02/2024	3404	NAPA Auto Parts of Colonia	Supplies Antifreeze & Blue Def 2.5 gal	-134.30
04/02/2024	3405	PAUL DELEO..	Reimbursement - "To Replenish Petty Cash"	-223.68
04/02/2024	3406	Witmer Public Safety Group	A/C# WOOWTP1 - Boston Leather Radio Holder	-614.42
04/02/2024	3407	Witmer Public Safety Group	A/C# WOOWTP1 - (2) Leather Anti-Sway Strap & FDN...	-79.53
04/02/2024	3408	Witmer Public Safety Group	A/C# WOOWTP1 - Haix Fire Eagle Air Womans Boot	-514.55
04/02/2024	3409	THE HARTFORD GROUP B...	Life Ins Customer#011215320001-2/Pol#734229 -04/01...	-102.60
04/16/2024	3410	Williams Fire & Hazard Cont...	Tuition and Hotel (3)	-10,800.00
04/18/2024	3411	Delta Fire and Safety, Inc	Gear Rental	-844.35
05/06/2024	TEPS	New Jersey State Health Be...	Health Benefits - Active Health & Prescription 05/01/2...	-16,931.88
05/06/2024	TEPS	New Jersey State Health Be...	Health Benefits - Retiree 05/01/2024 - 05/31/2024	-7,092.95
05/06/2024	3412	Absolute Fire Protection Co...	2008 E-One Pumper (2-2) Repair	-383.97
05/06/2024	3413	Brian A Bontempo	Monthly Fee - May 2024	-884.00
05/06/2024	3414	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV/	-22.12
05/06/2024	3415	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-48.21
05/06/2024	3416	EHRlich	Commercial Pest General Maintenance Service - AC# 1...	-97.94
05/06/2024	3417	Elizabethtown Gas	Account # 2202559020 - Firehouse 02/22/2024 - 03/21...	-566.40
05/06/2024	3418	FLORAL EXPRESSIONS, I...	Order #076515-Sympathy Flowers - Ralph Denittis	-65.00
05/06/2024	3419	Fords Fire District #7	Dispatch Service - May 2024	-6,247.08
05/06/2024	3420	Hackensack Meridian Team ...	Review of OSHA Resp Questionnaires	-270.00
05/06/2024	3421	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-1,234.36
05/06/2024	3422	I/A Fire Department Testing	Fire Hose Test	-5,419.57
05/06/2024	3423	Jessica Rizitis	Reimbursement-Website Domain Fees -Wix.com	-303.33
05/06/2024	3424	LAWN DOCTOR	Customer#795791 - Spring - Fertilization & Weed Control	-67.65
05/06/2024	3425	LIFE INSURANCE COMPA...	GL 009906-000-000 LIFE INSURANCE - 05/17/2024-06...	-829.40
05/06/2024	3426	Maria Bucsanszky, E.A	Monthly Fee May 2024	-2,916.67
05/06/2024	3427	MIDDLESEX WATER COM...	Acct # 3046515564-Hydrant Service April 2024	-15,835.25
05/06/2024	3428	PAUL DELEO..	Reimbursement - Airfare for Industrial FF Training 06/0...	-1,549.90
05/06/2024	3429	Peter R Fizer.	Reimbursement- Rental car Williams Industrial FF Train...	-392.90
05/06/2024	3430	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-993.42
05/06/2024	3431	SKYLANDS AREA FIRE EQ...	Morning Pride Tails(5) & Pants (5)	-18,157.70
05/06/2024	3432	Staples Business Advantage	Acct#NYC 1009573 / Watchroom Printer	-108.00
05/06/2024	3433	Stephen Weber	Reimbursement - HMH Central EMS Training CPR Cert...	-190.00
05/06/2024	3434	VERIZON WIRELESS	742492817-00001/Cell Phone 02/24/24-03/23/24	-80.02
05/06/2024	3435	Witmer Public Safety Group	A/C# WOOWTP1 - Boston Leather Radio Strap	-49.99
05/06/2024	3436	Woodbridge Fire District #1	Reimbursement - Vision & Dental Coverage -May 2024	-2,398.19
05/06/2024	3437	Absolute Fire Protection Co...	2021 E-One Pumper (2-1) Repair	-583.94
05/06/2024	3438	Approved Fire Protection Co	Gas Meter Calibration/BW SR-X2V O2 Sensor	-1,067.60
05/06/2024	3439	FIRETEX	Fire System Inspection	-239.00
05/06/2024	3440	NEW JERSEY FIRE EQUIP...	Fire Dex Velcro Suspenders	-61.05
05/06/2024	3441	New Jersey State Associatio...	2024 Annual Dues	-300.00
Total Northfield - Voucher				<u>-100,506.88</u>
TOTAL				<u>-100,506.88</u>

Port Reading Fire Department



Captains' Report – March 28, 2024 - May 1, 2024

Engine 2-1

Engine 2-2

3-28-2024 - Absolute came and replaced faulty inline relief valve for front jumpline.

Support Pick-Up 2-3-4

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

4-11-2024 – Significant water found in front hold of vessel. Items removed.

4-12-2024 – All remaining items removed from cargo hold. Water vacuumed out and all items drying on boat and in Station 2.

4-13-2024 – No additional water found in cargo hold. Items dried and placed back on boat. Further inspection after the next training patrol. Glasson's aware of issue and advising.

4-26-2024 ODP caulked area in front hold where water seepage was noticed.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

4-11-2024 - Returned LDH Trailer to Colonial Pipeline after hose testing. Brought HG-1 to Station #2 for issue with left wheel. Glasson's picked up HG-1 to take to their facility for repair.

5-1-2024 – ODP Returned Hose Mule trailer to Colonial Pipeline

Equipment

4/2/2024 Approved came and repaired 4-way meter.

4-3-2024 - Shipped tail of turnout coat for 2-4-15 to Minerva to have name stitched on.

4-4-2024 - New portable radios returned from programming. Radios have incorrect channel programmed into them. Township IT notified and will reprogram on 4-8-2024.

4-10-2024 IIA completed Hose, appliance and nozzle testing.

4-15-2024 - Delivery of one (1) APX portable radio vehicle charger.

4-23-2024 - New turnout gear delivered for 2-4-14, 2-4-15, 2-4-16, VFF Ethan Chick & VFF Evan Chick. Minerva contact to pick up contaminated PPE from 2-4-16 from MVX on 4-22-2024. Pick up date is 4-26-2024.

4-26-2024 PPE gear picked up for cleaning.

New name tag panel for CFF 2-4-15 was delivered.

4-30-2024 Approved dropped off serviced Extinguisher

5-2-2024 Engine Preventative Maintenance Service scheduled for the week of May 6th.

Building and Grounds

4-4-2024 - Lawn Doctor completed soil enrichment around property. Received FedEx delivery of new desk for Captain's office.

4/10/2024 Start-up of lawn maintenance.

4-23-2024 - New office chair delivered and assembled for Captain's desk.

5-1-2024 ODP Cut, edged and weed whacked all lawns and applied weed killer to needed areas.

Fuel

4-4-2024 - Unit 2-3-4 → 12.327 gallons.

4-5-2024 - Engine 2-2 → 20.0 gallons @ Station 1.

4-13-2024 – Engine 2-1 26 gallons

4-15-2024 - Marine 2-3-8 → 12.06 gallons (\$48.21) @ Dockside.

4-16-2024 – 2-2 31 gallons

4-19-2024 - Engine 2-2 → 25.0 gallons @ Station 1.

4-23-2024 - Engine 2-1 → 28.0 gallons

4-29-2024 – M238 refueled at Dockside – 14.4 Gallons

4-30-2024 – M238 refueled at Dockside – 3.99 Gallons. Engine 2-2 → 8.0 gallons.

5-1-2024 - Engine 2-2 → 21.0 gallons @ Station 1. Unit 2-3-6 → 8.765 gallons.
Unit 2-3-4 → 21.000 gallons.

5-2-2024 Engine 2-1 added 28 gallons @ Station #1

Training

3/28/2024 – 5-1-2024 Driver/Operator and Marine Rescue response Training with new CFFs.

4-25-2024 1800 MVX Drill (Monthly)

4-30-2024 New CFFs trained on Hose Mule and trailer

Disposal List

4-3-2024 - Sent old film projector, reels and old model Hess flare to Township Historical Society.

- SCBA cylinder #OK354855 (Needed repairs but is due to come out of service in June)

4-24-2024 10lb #347350 Dry chem extinguisher end of life, rust on bottom and neck, no longer serviceable.

5-2-2024 Found SCBA #2 off of E22 with major leak in RIC connection unit. Tagged out.

Special Details

4-5-2024 - On-duty personnel attended annual Big Wheels event at Woodbridge Center.

4-25-2024 – ODP assisted School 28 with “Bubble Day Event” Engine 2-1 and 4-2-4.

5-1-2024 – MOB/PIW Drill @ Buckeye utilizing Marine 2-3-8, assisted by Perth Amboy FD (Marine 5) and Woodbridge FD.

Officially,

Captains

Paul DeLeo

Richard Fritzsch

Evan Douglas

Anthony Terebetsky

Justin Holloway

Pre-Planning Captain's Report

- On 3-28-2024, updated pre-plans for Allied Old English, 100 Markley St, Avenel Truck & Equipment, 200 Essex Ave E and United Way, 100 Essex Ave E.
- On 3-30-2024, updated pre-plans for: eLogistek, 1001 ProLogis Way; DSV Solutions, 1005 ProLogis Way; DSV Solutions, 1009 ProLogis Way; FedEx, 1010 ProLogis Way; NFI Distribution / Ryder, 1115 ProLogis Way; Maxzone Auto Parts / Schneider, 1119 ProLogis Way. Yard hydrant mapping completed at 100 Essex Ave E.
- On 4-4-2024, spoke with Comm. Manente and Capt. D. Mizak from Avenel FD regarding MobileEyes system. Avenel has expressed interest in purchasing MobileEyes Pre-Plan software with Mutual Aid Data Sharing Agreement.
- On 4-9-2024, C-12 & C-13 attended webinar at Woodbridge FD for FlowMSP Pre-Planning software.
- On 4-23-2024, C-6, C-12 & C-13 attended meeting with Buckeye representatives regarding facility upgrades to fire protection system.

Respectfully submitted,

Captain Anthony S. Terebetsky

Chiefs report for MAY meeting

Total calls for the month of APRIL was: 24 and brings our total calls for the year to: 89

- 1 mutual aid
- 1 gas odor
- 1 drill
- 1 open burning
- 1 landing zone
- 1 down wire
- 3 fire alarms
- 2 dep notifications
- 1 structure fire
- 1 ato aid
- 3 MVAS
- 1 co alarm
- 1 oven fire

Past event

- Boot drive 5/4 went well