

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
July 1, 2024**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of July 1, 2024 was called to order by Commissioner Santorelli at 6:00 pm. Four Commissioners were present: Comm. Santorelli, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Molnar was out of state.

Minutes of the June 3, 2024 meeting were reviewed.

MOTION made by Comm. Weber to accept the June 3, 2024 minutes, seconded by Comm. Cinelli. All in favor 4-0.

**TREASURER'S REPORT:**

Balance	\$	2,467,195.32
Deposits	\$	827,434.81
Interest	\$	2,889.51
Payroll	\$	( 109,069.32)
Payroll Tax/Adjustments	\$	(13,447.95)
Disbursements for the Month	\$	<u>(135,838.47)</u>
Ending Balance	\$	3,066,059.80

MOTION made by Comm. Eagan to accept the Treasurer's Report, seconded by Comm. Weber. All in favor 4-0.

**BILLS TO BE PAID:** \$ 135,838.47

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 4-0.

**CAPTAIN'S REPORT:**

The Captain's Report was submitted and reviewed.

Comm. Cinelli inquired about the issues with the tablets, which Captain Douglas reported is a connectivity problem and working with IT.

MOTION made by Comm. Cinelli to accept the Captain's Report, seconded by Comm. Eagan. All in favor 4-0.

**CHIEF'S REPORT:**

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Chief's Report, seconded by Comm. Cinelli. All in favor 4-0.

**FIRE OFFICIAL REPORT:**

The Fire Officials report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Fire Officials Report, seconded by Comm. Cinelli. All in favor 4-0.

**TAXPAYER COMMENTS:**

There were no comments from the public.

**UNFINISHED BUSINESS:**

Comm. Cinelli reported that he is working on the plans for the building.

MOTION made by Comm. Weber to enter into Executive Session at 6:04 pm, seconded by Comm. Cinelli. All in favor 4-0.

MOTION out of Executive Session at 6:18 pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session were personnel and legal issues.

The Board Clerk read the Resolution authorizing the execution of a shared use agreement with North Hudson Regional Fire and Rescue for the use of a vessel only.

MOTION made by Comm. Weber to accept the Resolution authorizing the execution of a shared use agreement with North Hudson Regional Fire and Rescue for the use of a vessel only, seconded by Comm. Cinelli. All in favor 4-0.

**ROLL CALL VOTE:**

Comm. Santorelli – Yes  
Comm. Molnar – Absent  
Comm. Weber – Yes  
Comm. Cinelli – Yes  
Comm. Eagan - Yes

Comm. Weber thanked Captain Douglas on getting the Security Grant approved, which insurance covered.

MOTION to adjourn meeting made by Comm. Cinelli at 6:22 pm, seconded by Comm. Eagan. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

**BOARD OF FIRE COMMISSIONERS**  
**DISTRICT NO. 2**  
**P.O. BOX 207**  
**PORT READING, NEW JERSEY 07064**

July 1, 2024

Treasurer's Report

BEGINNING BALANCE	\$ 2,467,195.32
Deposits	827,434.81
Interest	2,889.51
Payroll	( 109,069.32)
Payroll Tax/Adjustments/Transfers	13,447.95
Disbursements for the Month	<u>( 135,838.47)</u>
ENDING BALANCE	\$ 3,066,059.80

# Chiefs report for JULY meeting

Total calls for the month of JUNE was: 34 and brings our total calls for the year to: 145

## Fire calls

- 3 Brush fires
- 3 fire alarms
- 1 hazmat/injuries
- 5 auto aids
- 2 vehicle fires
- 4 mutual aids/special request
- 1 stand by
- 2 down wire calls
- 1 transformer
- 1 elevator emergency
- 1 lockout
- 1 mva
- 1 unknown fire
- 1 water rescue
- 1 structure fire
- 1 mulch fire
- 1 co detector
- 2 drills
- 1 citizen's complaint about broken pole

## Upcoming events

- 7/3 annual woodbridge twp fireworks event rain date is 7/5 be at station 2 at 4:30pm
- 7/4 we are sending the boat to the fireworks in nyc

12:54 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

07/01/24

ADD-ON BILLS

Accrual Basis

July 2, 2024

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Northfield - Voucher 07/02/2024	3524	THE HARTFOR...	Life Ins Customer#011215320001-2/Po#734229 -07/01/202...	-349.20
Total Northfield - Voucher				-349.20
TOTAL				<u>-349.20</u>

# BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

## BILL LIST

June 4 through July 1, 2024

06/26/24

Date	Num	Name	Memo	Amount
<b>Northfield - Voucher</b>				
06/04/2024	3486	Joseph Sobreiro/After Hrs HV...	Furnished & Installed BTU Single Fujitsu Hyper Heat Pump	-5,795.00
06/04/2024	3487	Ken Galvach.	PU Fire Truck from Absolute 05/30/2024	-50.00
06/04/2024	TEPS	New Jersey State Health Ben...	Health Benefits - Retiree 06/01/2024 - 06/30/2024	-7,092.95
06/04/2024	TEPS	New Jersey State Health Ben...	Health Benefits - Active Health & Prescription 06/01/202...	-17,182.86
06/04/2024	3488	Bianchi Landscaping	Spring Clean Up, Install Mulch, Plant Flowers, Trim Bushes	-2,400.00
06/04/2024	3489	Absolute Fire Protection Com...	2008 E-One Pumper (2-2) Pump Primer Repair	-1,960.99
06/04/2024	3490	PAUL DELEO..	Reimbursement - Fuel for M238	-26.28
06/04/2024	3491	Just Electrical, LLC	Installed A/C Unit Electric for Squad Room	-850.00
06/12/2024	ONLINE	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV/	-628.60
07/01/2024	3492	Approved Fire Protection Co	Gas meter calibration	-85.50
07/01/2024	3493	Brian A Bontempo	Monthly Fee - July 2024	-884.00
07/01/2024	3494	Central Jersey Joint Insuranc...	Liability & Workers Comp Insurance - 2nd Installment 2024	-29,073.00
07/01/2024	3495	Elizabethtown Gas	Account # 2202559020 - Firehouse 04/23/2024 - 05/28/2...	-765.73
07/01/2024	3496	FRANCIS CAMPBELL	E-mail Hosting/Support -June 2024	-240.00
07/01/2024	3497	Ken Galvach.	Pick Up Fire Truck from Absolute 05/30/2024 additional p...	-25.00
07/01/2024	3498	LIFE INSURANCE COMPAN...	GL 009906-000-000 LIFE INSURANCE - 07/17/2024-08/...	-781.55
07/01/2024	3499	Maria Bucsanszky, E.A	Monthly Fee July 2024	-2,916.67
07/01/2024	3500	MIDDLESEX WATER COMP...	Acct # 3046515564-Hydrant Service June 2024	-17,883.70
07/01/2024	3501	PORT READING FIRE CO #1	2024 Stipend Funds-Uniforms/Physicals/Bar Stools/Cheif ...	-6,882.85
07/01/2024	3502	Woodbridge Fire District #1	Reimbursement - Vision & Dental Coverage -July 2024	-2,573.17
07/01/2024	3503	Fords Fire District #7	Dispatch Service - July 2024	-6,247.08
07/01/2024	3504	FRANCIS CAMPBELL	E-mail Hosting/Support -May 2024	-240.00
07/01/2024	3505	Maria Bucsanszky, E.A	Reimbursement- 2 rolls of stamps	-136.00
07/01/2024	3506	MIDDLESEX WATER CO	ACCOUNT #2060200000 - Water Bill 02/22/24-05/21/24	-828.48
07/01/2024	3507	FRANCIS CAMPBELL	E-mail Hosting/Support -April 2024	-240.00
07/01/2024	3508	Maria Bucsanszky, E.A	Reimbursement- PO BOX 207 / renewal fee	-180.00
07/01/2024	TEPS	New Jersey State Health Ben...	Health Benefits - Active Health & Prescription 07/01/202...	-17,182.86
07/01/2024	TEPS	New Jersey State Health Ben...	Health Benefits - Retiree 7/01/24-07/31/24	-7,092.95
07/01/2024	3509	Airpower International Inc	Yearly Service Contract 06/2024 - 05/2025	-1,810.00
07/01/2024	3510	AIRTEC SERVICE INC	Inspection Port Reading Firehouse	-375.00
07/01/2024	3511	Anthony Terebetsky	Reimbursement- Chargers for new portable motorola radios	-447.48
07/01/2024	3512	Capital One Trade Credit	Northern Tool - Supplies	-39.99
07/01/2024	3513	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-20.57
07/01/2024	3514	GRAINGER	A/C# 887690728 Fire hose nozzle twist	-35.26
07/01/2024	3515	MIDDLESEX COUNTY FIRE ...	Course D2-1012-24 - Firefighter 1 & FireFighter2/ Kolarick	-210.00
07/01/2024	3516	NAPA Auto Parts of Colonia	Supplies - Blue Def 2.5 gal	-37.98
07/01/2024	3517	PENGUIN MANAGEMENT, I...	3 Month Lieutenant Plan (25 Recipients) Unlimited App & ...	-1,152.00
07/01/2024	3518	VERIZON WIRELESS	742492817-00001/Cell Phone 04/24/24-05/23/24	-80.02
07/01/2024	3519	NAPA Auto Parts of Colonia	Supplies - 6/12V 2.5A bat/ maitnance	-40.49
07/01/2024	3520	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-23.22
07/01/2024	3521	EHRlich	Commercial Pest General Maintenance Service - AC# 140...	-106.75
07/01/2024	3522	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-1,180.58
07/01/2024	3523	Dockside Bait & Tackle	Marine 2-3-8 - Fuel	-33.91
Total Northfield - Voucher				-135,838.47
<b>TOTAL</b>				<b>-135,838.47</b>

# Port Reading Fire Department

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## ***Captains' Report – May 31, 2024 - June 26, 2024***

### **Engine 2-1**

6-8-2024 - Air horn malfunctioning. Repaired in-house by 2-4-9.

6-10-2024 - Replaced battery for LED lights on Holmatro cutter. Replaced batteries in light #1 for landing zone kit. Township IT Department conducted update on tablet. Unit has an external drive inserted into the right side of unit. Do not remove.

6-16-2024 – Tablet is having a difficult time connecting

### **Engine 2-2**

6-2-2024 - Vent saw back in service, working properly at this time.

6-6-2024 - Vent saw not starting, placed out of service. Large 4-way gas meter showing "ERR" for oxygen sensor, placed out of service. Tablet not connecting to internet, cannot connect to CAD but can connect to MobileEyes for pre-plan information. Apparent issue with Verizon. C-11 advised.

6-10-2024 - Township IT Department conducted update on tablet. Unit has an external flash inserted into the right side of unit. Do not remove.

6-26-2024 - Township IT Department corrected authorization issue with tablet.

### **Support Pick-Up 2-3-4**

### **Fire Company Vehicle 2-3-5**

6-6-2024 - Vehicle dropped off by 2-0-1, being left for 2-L-1 to use during training in Texas.

6-9-2024 - Vehicle picked up by 2-L-1.

### **Support Unit 2-3-6**

### **Fire Prevention Vehicle 2-3-7**

### **Marine 2-3-8**

5-31-2024 Women's dry suits labelled and added to larger jump bag along with men's. Placed under helm.



6-6-2024 - Battery maintainer out of service, replacement ordered from NAPA.

6-7-2024 - New battery maintainer installed.

6-19-2024 Plastic marine nozzle added to pump area.

Added new garden hose to slip area

6-26-2024 - C-11 completed and submitted Port Securities Grant for new vessel.

**Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers**

**LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer**

6-6-2024 - Received new 100' length of 7 ¼" hose for trailer from Buckeye.

6-26-2024 - Buckeye dropped of license plate for Hose Mule trailer.

**Equipment**

5-30-2024 NJ Fire Equipment dropped off 3 repaired SCBA packs and 12 bottles out for testing. Picked up 2 packs for inspection/repair.

5-31-2024 North Star Semi-Trash pump exercised.

6-4-2024 Airpower performed scheduled maintenance on Cascade

Stinger #8297 from E21 leaking at base mount. Release pin malfunctioning.

6-14-2024 - Received delivery of new charger and plugs for Career Division portable radio. Began to issue.

6-16-2024 – Ordered synthetic oil for future use of M3 for fireworks events

6-18-2024 – Received delivery of synthetic oil as ordered

Received delivery of plastic marine nozzles as ordered

6-20-2024 Received a package of nozzles gaskets from Grainger free of charge.

Checked on outstanding order of shorts for 2414 from Turnout Uniforms.

6-24-2024 – ODP added cross stand to EV nozzle and tested to reveal 190 gpm flow at 120 psi.

Approved Fire protection calibrated gas meters (one condemned) and took CO<sub>2</sub> extinguisher for refilling.

### **Building and Grounds**

6-8-2024 - Julian from Township IT Department repaired issue with phone lines.

6-10-2024 - Airtec changed filters on air conditioning units in hallway and Meeting Hall. Woodbridge FD storing Engine 1-1 here until further notice. Approved by OM Small.

6-14-2024 - Ehrlich Pest Control conducted monthly service.

6-16-2024 – Sprinklers ran and valve secured.

2130 – ODP Filled 3 cylinders for WFD

6-17-2024 Semi-annual kitchen fire suppression by Fire Tex.

6-19-2024 Lawns cut, edged weed whacked and weed killer applied.

jumper garden hose for car wash in bay #3 broken, ordered replacement  
ordered more weed killer.

6-21-2024 C13 took out water soaked tile in meeting room

Fizer Plumbing here replacing hot water heater as per OM.

6-24-2024 Ordered toilet tissue and paper towels for stock.

Received uniform delivery of shorts for CFF 2415.

### **Fuel**

5-31-24 Engine 2-1 added 28.69 gallons of fuel

M238 added 6.12 gallons of fuel. C6 paid with Debit card. Voucher Submitted.

6-2-2024 - Unit 2-3-4 → 8.558 gallons.

6-4-2024 M238 added 4.78 gallons of fuel at dockside.

6-8-2024 - Engine 2-1 → 30.46 gallons.

6-14-2024 - Engine 2-1 → 25.0 gallons. Unit 2-3-6 → 6.556 gallons.  
Unit 2-3-5 → 12.0 gallons.

6-19-2024 – Engine 2-1 added 24.14 gallons at WTDWW

6-20-2024 - Engine 2-2 added 24.15 gallons at WTDWW

M238 added 7.889 gallons at Dockside

M238 added 5.41 gallons ad Dockside

6-26-2024 - Engine 2-1 → 30.00 gallons.

**Training**

5-31-24 Continued pump training with 2415.

6-2-2024 - C-12 completed Vector Solutions online training.

6-4-2024 – Pump training with ODP and VFF#137 at Colonial Pipeline utilizing on site fresh water supply.

ODP Emergency elevator operations at 300 Old Road

2414, 2415, 2416 & 2L1 Hazmat On Scene Incident Commander Training.

6-5-2024 - 2414, 2415, 2416 & 2L1 Hazmat On Scene Incident Commander Training.

6-6-2024 - C-12, 2-4-12 & 2-4-14 reviewed pre-plans at Red Oak Manor, 300 Old Rd., Port Reading, including utility shut offs and building familiarization.

6-10-2024 - C-12, 2-4-12, 2-4-16 & VFF Ethan Chick continued pump training for 2-4-16. Utilized two (2) 1 ¾” handlines, deck gun and had operator make their own connection to hydrant and refill tank.

6-11-2024 - 2414, 2415, 2416 & 2L1 Hazmat On Scene Incident Commander Training.

6-12-2024 - 2414, 2415, 2416 & 2L1 Hazmat On Scene Incident Commander Training.

6-14-2024 - ODP went over dry suit donning & doffing with 2-4-16.

2414, 2415, 2416 & 2L1 Hazmat On Scene Incident Commander Training.

6-15-2024 - 2414, 2415, 2416 & 2L1 Hazmat On Scene Incident Commander Training.

6-16-2024 – Pump training with 2415 and 2L1 on Hemisphere hook up and mounting.

Trained with 2415 and 2L1 on bailout ground work at Blair road side of NJ Turnpike bridge.

Trained with 2415 and 2L1 on patient packaging with webbing in a stokes basket.

6-17-2024 1800-2000 Training on M238- C8, C13, VFC members #134, 135, and 137.

6-19-2024 Trained with 2414 on:

Single attack line deployment and pumping

Hemisphere nozzle affixation and pumping

Bailout ground school descender use

Patient stokes packaging with webbing and ladder stokes slide with descender

EV nozzle deployment and pumping

6-20-2024 Trained with 2415 on:

Single attack line deployment and pumping

EV nozzle deployment and pumping

Monthly drills 1300 and 1800 – on Water rescue and Marine firefighting.

6-22-2024 - Reviewed pump engagement and operations with 2-4-14.

6-24-2024 – Trained with 2415 on pump operations and flow/pressure determinations with EV nozzle. PVFF Bosques started Firefighter I class at Middlesex County Fire Academy.

6-26-2024 - 2-4-15 started Firefighter II class at Middlesex County Fire Academy. Ten (10) Career & Volunteer members attended Mid/Hi-Rise Firefighting Operations class at Colonia Station #12.

### **Disposal List**

12' – 1.75" hose from M238 – Salt water damaged couplings

Battery Maintainer from Marine 2-3-8

Gas meter MA216-026469 – Corroded oxygen sensor and internals – irreparable.

### **Special Details**

Officially,

Captains

Paul DeLeo

Richard Fritsch

Evan Douglas

Anthony Terebetsky

Justin Holloway

**Pre-Planning Captain's Report**

- Pre-plan meeting with Bob Borowski from FedEx Ground for both locations on Essex Avenue East (80 & 135) on 6-10-2024.
- On 6-10-2024, updated pre-plans for FedEx Ground, 80 Essex Ave E, Avenel and FedEx Ground, 135 Essex Ave E, Suite 3, Avenel.
- Created pre-plan for Independence Day Fireworks event on 7-3-2024.

Respectfully submitted,

Captain Anthony S. Terebetsky

**PORT READING BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 2**  
**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED USE**  
**AGREEMENT WITH NORTH HUDSON REGIONAL FIRE AND RESCUE FOR THE**  
**USE OF A VESSEL ONLY**

**WHEREAS** the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) was adopted and made effective on April 3, 2007 to encourage government efficiency through shared services to help ameliorate the high property taxes paid in the State of New Jersey; and

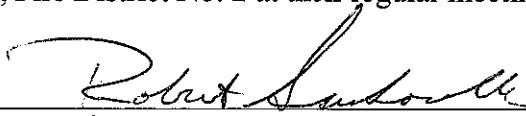
**WHEREAS**, to improve efficiency and reduce costs, the Port Reading Board of Fire Commissioners district No. 2 and the North Hudson Regional Fire & Rescue desire to enter into a Shared Services Agreement regarding the use of a 25' Sea Ark Vessel, more specifically referenced as a "Rescue Vessel," with a VIN/EQUIPMENT ID of SAMA01991090 currently owned by North Hudson Regional Fire & Rescue; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1 et seq., the Port Reading Board of Fire Commissioners District No. 2 also wishes to approve the execution of this Shared Services Agreement as drafted and agreed to by all parties; and

**NOW THEREFORE BE IT RESOLVED BY THE PORT READING BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NUMBER 2** that in accordance with the provisions of N.J.S.A. 40A:65--1 et seq., the Port Reading Board of Fire Commissioners District No. 2 hereby authorizes the execution of the Shared Services Agreement with North Hudson Regional Fire & Rescue for the limited use of the Rescue Vessel as agreed upon.

Moved by: SW  
Seconded by: ME  
All in Favor: 4  
All Against: 0  
Dated: 7/1/24

I hereby certify that this is a true and exact copy of the Resolution adopted by the Port Reading Board of Fire Commissioners, Fire District No. 2 at their regular meeting held on July 1, 2024.

  
\_\_\_\_\_  
~~Robert Santorelli~~ President  
Robert Santorelli