

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
March 7, 2022**

The Board Accountant read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of March 7, 2022 was called to order by Commissioner Santorelli at 7:00 pm. Four Commissioners were present: Comm. Santorelli, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Molnar was absent due to death in the family.

The Board Accountant read the February 19, 2022 Election Certification Resolution.

MOTION made by Comm. Weber to accept the February 19, 2022 Election Certification Resolution, seconded by Comm. Cinelli. All in favor 4-0.

ROLL CALL VOTE:

Comm. Santorelli – YES
Comm. Molnar – ABSENT
Comm. Weber - YES
Comm. Cinelli – YES
Comm. Eagan – YES

Comm. Santorelli congratulated both Comm. Weber and Comm. Eagan and stated it is a pleasure working with them both.

MOTION made by Comm. Weber that all positions on the Board remain the same, seconded by Comm. Eagan. All in favor 4-0.

Comm. Santorelli stated that all committee appointments and appointed contractors are to remain the same.

Minutes of the February 7, 2022 meeting were reviewed.

MOTION made by Comm. Eagan to accept the February 7, 2022 minutes, seconded by Comm. Cinelli. All in favor 4-0.

TREASURER'S REPORT:

Balance	\$ 1,206,211.06
Deposits	\$ 590,619.57
Interest	\$ 37.17
Payroll	\$ (89,854.26)
Payroll Tax/Adjustments	\$ 4,465.08
Disbursements for the Month	\$ <u>(63,920.89)</u>
Ending Balance	\$ 1,647,557.73

MOTION made by Comm. Eagan to accept the Treasurer's Report, seconded by Comm. Weber. All in favor 4-0.

BILLS TO BE PAID: \$ 63,920.89

MOTION made by Comm. Weber to pay the bills, seconded by Comm. Cinelli. All in favor 4-0.

CAPTAIN'S REPORT

Captain DeLeo congratulated the newly elected and re-elected Commissioners and congratulated the Board on getting the budget passed.

Captain DeLeo reported that he has been researching public assistance grants and submitted one today to FEMA for cost recovery due to covid shortages for staffing and overtime in the amount of \$34,321.36.

Captain DeLeo reported that the bailout training was completed on February 26 and annual refresher.

Captain DeLeo reported that the monthly drill will take place on March 24 and will include hand lines and hose streams.

Captain DeLeo reported that they are looking to re-launch Marine 2-3-8 at the end of March or beginning of April based on the weather.

Captain DeLeo requested authorization to bring in one firefighter for overtime to drive the engine for the St. Patrick's Day Parade. Comm. Santorelli approved the overtime.

Captain DeLeo requested that the tree stump be addressed since it is a trip hazard.

Captain DeLeo requested that the county be contacted to reinstall the safety mats on the aprons that were moved due to the snow. Comm. Santorelli will follow up on both issues.

Captain DeLeo stated that he would contact Shevchenko regarding the monument that was knocked down during the motor vehicle accident.

Captain DeLeo reported that Captain Fritsch has scheduled hose and ladder testing and appliance testing for April 12.

Captain DeLeo reported that they need to look for another contractor to work on the building since the others have not followed through.

MOTION made by Comm. Eagan to accept the Captain's Report, seconded by Captain Weber. All in favor 4-0.

CHIEF'S REPORT:

Chief congratulated the newly elected and re-elected Commissioners.

Chief reported 22 calls for the month and 64 calls for the year.

Chief reported that the issue on Vehicle 2-3-5 has been resolved. The issue was that the flashlight charger was constantly on.

Chief reported that he was informed that they would be using Vehicles 2-3-5 and 2-3-6 and an Engine for the March 13 St. Patrick's Day Parade.

MOTION Made by Comm. Weber to accept the Chief's Report, seconded by Comm. Eagan. All in favor 4-0.

FIRE OFFICIAL REPORT:

The Fire Official's Report was submitted and reviewed.

Fire Official Holloway congratulated the newly elected and re-elected Commissioners and on passing the budget.

Fire Official Holloway reported for the month 8 inspections, 8 fire permits issued, 1 fire investigation conducted and 1 complaint report.

Fire Official Holloway reported that he attended an Arson Convention last weekend and learned a lot.

Fire Official Holloway requested permission to conduct a tour of the building for adults with disabilities on March 29.

Fire Official Holloway reported that there is a meeting scheduled at the end of the month with our local representative with the Division of Fire Safety.

Fire Official Holloway inquired about following up with the issue regarding the fire watch detail that was conducted back in October regarding reimbursement. Comm. Santorelli stated that it would be discussed during Executive Session.

MOTION made by Comm. Cinelli to accept the Fire Official's Report, seconded by Comm. Eagan. All in favor 4-0.

MOTION made by Comm. Weber to introduce the Resolution for the Operations Manager for the District, seconded by Comm. Eagan. All in favor 4-0.

The Board Clerk read the Resolution to appoint Brian Small as the District Operations Manager.

ROLL CALL VOTE:

Comm. Santorelli – YES
Comm. Molnar – ABSENT
Comm. Weber – YES
Comm. Cinelli – YES
Comm. Eagan – YES

Operation's Manager Small thanked the Board and the career and volunteer staff for the generous gifts and looks forward to working with everyone in this new role.

MOTION made by Comm. Weber to introduce the Resolution for the new Fire Official, seconded by Comm. Eagan. All in favor 4-0.

The Board Clerk read the Resolution to appoint Justin Holloway as the new Fire Official.

ROLL CALL VOTE:

Comm. Santorelli – YES
Comm. Molnar – ABSENT
Comm. Weber – YES
Comm. Cinelli – YES
Comm. Eagan – YES

Fire Official Holloway thanked the Board for the appointment and congratulated Operations Manager Small on his new position.

TAXPAYERS COMMENTS:

There were no taxpayer comments.

UNFINISHED BUSINESS:

Comm. Weber reported that effective March 1, the response into District 5, as well as the return response for all calls for smoke and fire began and they have responded into the District twice so

far. Comm. Weber stated that he spoke to the Avenel Fire Chief today and he is happy with how everything is going.

NEW BUSINESS:

There was no new business.

MOTION made by Comm. Eagan to enter Executive Session at 7:21 pm, seconded by Comm. Weber. All in favor 4-0.

MOTION out of Executive Session at 8:06 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel issues and a legal issues.

MOTION made by Comm. Weber to adopt the Resolution to pass the 2020 Audit, seconded by Comm. Cinelli. All in favor 4-0.

MOTION made by Comm. Weber to start the process for a Resolution to increase the staffing and manpower for the District, seconded by Comm. Eagan. All in favor 4-0.

Captain DeLeo commended and thanked Comm. Weber for his work on updating the CAD to put the triple responses in there. Captain DeLeo also thanked Tour 1 for their assistance.

MOTION to adjourn meeting at 8:07 pm made by Comm. Eagan, seconded by Comm. Weber. All in favor 4 -0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

March 7, 2022

Treasurer's Report

BEGINNING BALANCE	\$ 1,206,211.06
Deposits	590,619.57
Interest	37.17
Payroll	(89,854.26)
Payroll Tax/Adjustments/Transfers	4,465.08
Disbursements for the Month	<u>(63,920.89)</u>
ENDING BALANCE	\$ 1,647,557.73

8:55 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

03/07/22

ADD-ON BILLS

Accrual Basis

March 8, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Northfield - Voucher				
03/08/2022	2555	Bart & Bart...	Completion of 2020 Audit	-1,400.00
Total Northfield - Voucher				-1,400.00
TOTAL				-1,400.00

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

February 8 through March 7, 2022

03/04/22

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Northfield - Voucher				
02/08/2022	2515	Approved Fire Protection Co	Gas Meter Calibration	-381.28
02/09/2022	2516	Aquila Landscape Contractors	Fall Clean Up	-975.00
02/16/2022	2517	Dell Marketing L.P.	(2) Dell Tablets	-4,191.22
02/16/2022	2518	ENFORSYS, INC.	Maintenance Coverage NFIRS System 12/1/2021-11/30...	-1,495.00
02/16/2022	2519	Safety & Survival Training LLC	Surface Water Rescue & Emergency Rescue Boat 10/1...	-3,500.00
02/19/2022	2521	MARIE WARD	Poll Worker - Fire Election - February 19, 2022	-125.00
02/19/2022	2522	Melissa Ward	Poll Worker - Fire Election - February 19, 2022	-125.00
02/19/2022	2523	Stephanie Prencipe	Poll Worker - Fire Election - February 19, 2022	-125.00
03/07/2022	2524	Airpower International Inc	Yearly Service Contract 06/2021 - 05/2022 - Service	-342.00
03/07/2022	2525	AIRTEC SERVICE INC	Heat Start Up	-375.00
03/07/2022	2526	ATLANTIC TIRE & SERVICE	Repaired Flat Tire, New Thermostate & Gasket (2-3-6)	-204.88
03/07/2022	2527	Brian A Bontempo	Monthly Fee - March 2022	-833.26
03/07/2022	2528	Comcast of New Jersey	Account #8499 05 340 0759643-Phone/Internet/TV	-568.52
03/07/2022	2529	DANNY'S AUTOMOTIVE C...	2018 Ford Explorer - Tested & Charged Battery	-142.50
03/07/2022	2530	DL Printing Company Inc	500 - 2 Part Notice of Violation	-149.00
03/07/2022	2531	Edison Lock & Door, INC	Keyed 1 Cylinder to Existing Key	-200.00
03/07/2022	2532	EHRlich	Commercial Pest General Maintenance Service - Cust#...	-75.00
03/07/2022	2533	Electec, Inc	Voting Machines/Technicians - Fire Election February 1...	-3,020.00
03/07/2022	2534	Elizabethtown Gas	Account # 2202559020 - Firehouse 12/27/2021 - 01/24...	-946.82
03/07/2022	2535	Fords Fire District #7	Dispatch Service - February 2022	-5,975.25
03/07/2022	2536	FRANCIS CAMPBELL	E-mail Hosting/Support -March 2022	-216.00
03/07/2022	2537	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-361.17
03/07/2022	2538	Home News Tribune	Account #ASB-099468 Notice - Fire Election February 1...	-94.17
03/07/2022	2539	Jessica Rizitis	Website Maintenance - March 2022	-207.75
03/07/2022	2540	JoAnn Molnar	Reimbursement - Fire Official Gift & Flower	-224.04
03/07/2022	2541	LIFE INSURANCE COMPA...	GL 009906-000-000 LIFE INSURANCE - 03/17/2022-0...	-781.55
03/07/2022	2542	Maria Bucsanszky, E.A	Monthly Fee - March 2022	-2,653.00
03/07/2022	2543	MIDDLESEX COUNTY FIRE...	2022 MEMBERSHIP DUES -JUSTIN HOLLOWAY	-50.00
03/07/2022	2544	MIDDLESEX WATER COM...	Acct # 3046515564-Hydrant Service January 2022- Sho...	-14,269.52
03/07/2022	2545	Minerva Cleaners	Cleaning & Hazmat Decontamination	-118.50
03/07/2022	2546	New Jersey State Associatio...	2022 Annual Dues	-300.00
03/07/2022	2547	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-835.93
03/07/2022	2548	Raritan Flag and Banner, LLC	1 Flag -US & 1 POW MIA	-177.00
03/07/2022	2549	Staples Business Advantage	Acct#NYC 1054611-Supplies- (4) Toners	-204.97
03/07/2022	2550	Stone Mountain Printing	(2) Poll Books	-75.00
03/07/2022	2551	THE HARTFORD GROUP B...	Life Ins Customer#011215320001-2/Pol#734229 02/01/...	-289.80
03/07/2022	2552	Stone Mountain Printing	Vouchers	-31.10
03/07/2022	2553	THE HARTFORD GROUP B...	Life Ins Customer#011215320001-2/Pol#734229 03/01/...	-289.80
03/07/2022	TEPS	New Jersey State Health Be...	Health & Prescription Benefits 03/01/2022 - 03/31/2022	-14,927.49
03/07/2022	TEPS	New Jersey State Health Be...	Health & Prescription Benefits Retiree 03/01/2022 - 03/...	-4,013.97
03/07/2022	2554	MIDDLESEX COUNTY FIRE...	2022 MEMBERSHIP DUES -BRIAN SMALL	-50.00
Total Northfield - Voucher				<u>-63,920.89</u>
TOTAL				<u>-63,920.89</u>

Port Reading Board of Fire Commissioners
Fire Prevention Bureau Report
March 7, 2022

1. Site plans for Month: 0

2. Inspections Completed: 8

Acme Manufacturing & Coating Company
Center Bar & Pizzeria
Champion Container Corporation
HSS Holdings Inc.
Allied Old English, Inc.
C & M Door Controls Inc.
Frank's Auto
Prudential Stainless Pipe

3. Fire Permits Issued: 8

4. Fire Investigations: 1

PSE&G conducted by mutual aid fire official

5. Complaint Reports: 1

160 Essex Ave E – Open burning

6. Comments:

FI Holloway attended annual IAAI conference
Tour with adults with disabilities tentatively scheduled for Tues 3/29
Meeting with local rep from DFS at end of month
Follow up with BB&B issue

Respectfully submitted,



Brian Small
Fire Official

MARCH 1, 2022 – RE-ORGANIZATION MEETING

Fire Commissioners

President –
1st V.P. -
2nd V. P. –
Treasurer –
Secretary –

Committees

Radios & Alarms – Comm.
Personnel & Negotiations – Comms. &
Building & Grounds – Comms. &
Truck Maintenance – Comms. &
Gear & Equipment – Comm.
Health & Safety – Comms. &
Fire Prevention Bureau – Comm.
Hall Rental – Comms. &
Liason to First Aid Squad – Comm. or Comm.

Appointments

Website Coordinator – Jessica Rizitis
Fire Official - Brian Small
Banks – Northfield, Investors
Accountant – Maria Bucsanszky, EA
Attorney – Brian Bontempo – General Counsel
Auditor – Michael Bart, Bart & Bart CPA
Newspapers – Home News & Star Ledger
LOSAP Coordinator – Maria Bucsanszky
Clerk – Marianne Desantis

WOODBIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 2
PORT READING, NJ

RESOLUTION
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 2, Port Reading held the annual election in accordance with NJSA 40A:17-72 on February 19, 2022, and

WHEREAS, this election was held in the time and manner as prescribed by statute and there were no protests or challenges,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Year Term):

JoAnn Molnar	208 votes
Stephen Weber	203 votes
Write In	5 votes

For Fire Commissioner (1 Year Unexpired Term):

Daniel Eagan	199 votes
Write-In	2 votes

Question #1

“Shall the Fire District No. 2 2022 Fiscal Year Budget be adopted with total revenues of \$3,614,558.92 which includes \$3,237,973.00 to be raised by taxation and total appropriations of \$3,614,558.92?”

Yes	164 votes
No	97 votes

Question #2

“Shall the Board of Commissioners of Woodbridge Township Fire District No. 2 be authorized to increase the 2022 amount to be raised by taxation in the Fire District annual budget, to cover shortfalls in revenue caused by drastic declines in funding from ratables as well as critical staffing shortages in the district, by \$800,000 as provided by N.J.S.A. 40A:4-45.45b, notwithstanding that its amount raised by taxation will exceed the two percent (2%) increase limitation.

_____ YES _____ NO

Interpretative Statement:

A "yes" vote will authorize the Board of Commissioners of the fire district to adopt the budget that was introduced and published. N.J.S.A. 40A:4-45.2 provides a property tax levy cap of two percent (2%) on the amount of increase. This amount can be exceeded when approved by referendum of the voters.

The following are those line items to which the increases apply:

REF – FF STAFFING & COMPENSATION PACKAGE \$675,000
REF – RETIREE HEALTH BENEFITS PAYABLE \$125,000

If referendum is approved (a "yes" vote), the amount to be raised by taxation will include this amount.

A "no" vote means that the District Board of Commissioners must adopt the budget within the increase limits set forth by the law.

In order to ensure the residents of Woodbridge Township Fire District #2 that all measures are in place

for proper and increased specialized fire protection services, it is necessary to increase and maintain staffing levels of firefighting manpower. Further, it is necessary to increase funding shortfalls due to rising operational costs and lost revenue. The Board of Fire Commissioners would like to hire 2 additional firefighters with the necessary funding to sustain 7 – 8 years of related expenditures. With pending retirements an account needs to be created to cover retiree health insurance costs.

Yes 127 votes
No 76 votes

Moved...
Seconded...
Roll Call Vote:

SW/MC

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Robert Santorelli	X			X
JoAnn Molnar				
Stephen Weber	X			
Mark Cinelli	X			
Daniel Eagan	X			

March 7, 2022

Port Reading Fire Department



Captain's Report – February 3, 2022 – March 2, 2022

Engine 2-1

2-3-2022 Received call from Absolute that Engine was ready for pick up. Notified Equipment Captain who confirmed authorization for a recall to retrieve.

1215 CFFs 248 & 2412 picked up Engine from service. Back in service@1405.
Varied equipment returned to engine and all proper notifications made.

2-10-2022 – Apparatus and bay washed by ODP

2-14-2022 – 1 5" 100 ft. length of hose replaced with new hose purchased from Dana. 1 additional spare length purchased from Dana was added to the rack for future use.

2-19-2022 - Installed dealer supplied air fitting on air line to engine for proper auto eject.

2-20-2022 0951 Radio would not turn on, made several attempts to shut off and on as well shutting down the engine. Still out, email sent to C11.

1038 Radio now operating, email sent to C11.

2-21-2022 - Washed by ODP.

2-25-2022 - Absolute came and replaced blown amplifier for intercom. Still not working. Absolute notified about the issue.

2-28-2022 Chain saw out of service will not start and compression button stuck. Replaced with engine 2-2's saw. Notifications made.

Engine 2-2

2-10-2022 – Apparatus and bay washed by ODP

2-15-2022 – Exhaust hose pulled apart again and is now out of service.

2-17-2022 - Washed by ODP.

2-28-2022 Down 1 SCBA mask (needed to replace C12's mask that failed during testing).

Chain saw transferred to engine 2-1.

Engine 2-3

2-14-2022 – 1 length of 100 ft 5" hose added back from engine 2-1.

2-17-2022 - Found plug for charger to 4-way gas meter damaged and not charging. Left on workbench. Gas meter without charger.

3-1-2022 - Pumped tested. No issues, no foam discharge. Washed by ODP.

3-3-2022 – Wayne Egan from Buckeye stopped in to copy the registration for the apparatus and will have the updated registration asap.

Support Pick-up 2-3-4

2-4-2022 Started and ran- no issues to report.

2-17-2022 - Checked all fluids. No issues found.

2-20-2022 Started and ran- no issues.

2-21-2022 - Washed by ODP.

2-27-2022 – Removed plow. Found intermittent operation due to corrosion on plow connection. Needs to be looked into.

Fire Company vehicle 2-3-5

2-16-2022 - Chief dropped off unit citing on-going battery issue. C-11 advised.

2-21-2022 - Took unit to Danny's Automotive for evaluation of on-going battery / electrical system issue.

Support Unit 2-3-6

2-4-2022 Started and ran- no issues to report.

2-9-2022 - Check engine and low tire pressure lights on. Took unit to Atlantic Tire to have left front tire checked and check engine light code read. Found leak in tire. Tire repair and refilled. Found error code to be a faulty thermostat. Spoke with C-11 and advised to have thermostat fixed. New thermostat has been ordered and unit will need to be taken back to Atlantic Tire on 2-21-2022 at 0800 hrs. for complete repair.

2-21-2022 - Took unit to Atlantic Tire for repair work on thermostat. Repair complete and back in service, same day. Washed by ODP.

Fire Prevention vehicle 2-3-7

2-5-2022 - Returned unit to Fire Official's residence

2-17-2022 - Washed by ODP.

Marine 2-3-8

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Box Trailers, Open Trailer & Decontamination Trailer

Equipment

2-10-2022 – Received 2 Dell tablets for engines 2-1 & 2-2. Contacted Major Police Supply who are handling installation. Parts ordered and awaiting delivery for installation.

2-11-2022 1330 Delivery from NJ Fire Equipment received. Two (2) lengths of 5 inch supply hose replaced by DANA transport.

1400 Pony hose previously borrowed by Buckeye partners returned. One placed on hose rack, one returned to Engine 2-3.

ODP ran portable pumps with no issues.

2-17-2022

- SCBA mask for C-12 failed fit testing. Passed with spare mask from 2-1. Both 2-1 and 2-2 now have only 1 spare SCBA mask on each of them.
- Drained Speedaire air compressor. No issues found.

2-21-2022 - Placed gear dryer, generator, plow and snow thrower back into large shed.

2-22-2022 0915 Minerva picked up one set of gear (FF Pereira's gear was contaminated from MVA/extrication at Thomas Edison rest area) for cleaning.

2-26-2022 – C6 Spider Harness leg strap ripped during training. Replaced with one from stock.

2-27-2022 1545 VFF#41 Returned washed turnout gear. ODP assisted in using gear dryer.

ODP found timer knob on gear dryer fan broken off. Unit rewired without timer switch. Operating normally. Gear drying completed at 1930

3-2-2022 – FF Pereira's gear returned from Minerva

3-3-2022 – C11 took Capt. Holloway's uniforms to Turnout for updating and dropped off patches needed for uniforms.

Update

- We are in the process of activating the engine tablets with Verizon. A government account is set up and the tablets will be ready to be used shortly. We are still waiting on the installation parts for mounting in the apparatus.

Buildings and Grounds

2-3-2022 1115 FO Spillar performed annual fire inspection of PRFD/EMS Station #2. Document received and placed in compliance Captain's mail bin.

1530 FO Spillar delivered passed certificate of fire inspection.

2-4-2022 Maria, the Boards Accountant dropped off paperwork for the Board for Monday's meeting. Placed in the Commissioner's office on their desk.

Posted passed certificate of fire inspection for the building which was received from F.O. Spillar.

2-5-2022 - Replaced bulb in Emergency Exit light #6.

2-7-2022 – 0730 Air Power Intl. repaired leaking hose on Breathing Air Cascade System. Paperwork placed in C8 mail bin.

ODP moved holiday tree into basement.

1800 Fire Company meeting in hall

1900-2015 Fire Commissioner meeting in hall. Station Restrictions lifted by Board of Fire Commissioners.

2-8-2022 Airtech here for furnace inspection. Placed bunting outside, lowered Flag and place name on the LED sign for the passing of John Hogan, Ex Chief PRFC #1.

2-9-2022

- Lee Street parking lot coned off for upcoming Valentine's Day flower sale.
- Delivered compliance paperwork for Fire Inspection to Avenel F.O. Spillar.
- Took damaged POW-MIA flag for proper disposal.
- Kohler Emergency Generator conducted weekly test.
- Received UPS delivery, appears to be two laptops.

2-11-2022 0745 C6 Changed building door lock codes as per Board of Fire Commissioners request. Notice of new code sent to applicable members. Confidentiality notification also sent.

1245 Edison Door and Lock re-keyed West avenue door to Station. Notice of the aforementioned sent out to staff, via email.

2-15-2022 Maria advised of Election machine delivery for Thursday, February 17. Contingency plan put in place to facilitate delivery.

2-17-2022

- Electec delivered two voting machines for upcoming election. Both machines placed in Meeting Hall.
- Filled 2 SCBA bottles for Woodbridge FD.
- Moved 2-1 and 2-2 in bays to prevent diesel exhaust from 2-2 blowing onto turnout gear. Door remote controls switched.

2-19-2022 - Flag raised to full staff and new USA & POW flags installed. Fire Commissioner Election and Budget vote in Meeting Hall. Electec took voting machines out upon completion of election.

2-21-2022 – Washed entire bay floor.

2-22-2022 1730 ODP setting up bay for ceremony this evening.

2-25-2022 - Ehrlich Pest Control conducted monthly inspection. First Aid class in bays from 1800 - 2015 hrs.

3-2-2022 – Just after 0700 hrs there was an incident involving a PRFAS ambulance and the West Ave EMS bay door. While backing FA-15 into the building the ambulance struck the bay door causing damage to both the rig and the bay door. The door was rendered non-operational. A police report was taken and the incident was reported to the BoFC.

3-2-2022 – NJ Door Works here this morning working on West Ave Bay #3. Work completed and door operational. One hose and rubber stopping needs to be replaced. Will send a quote in for any additional possible improvements.

Fuel

2-3-2022 1405 Engine 2-1 added 29.000 gallons of fuel

Support Unit 2-3-6 added 6.000 gallons of fuel

2-5-2022 - Engine 2-3 → 9.000 gallons

2-17-2022 - Engine 2-1 → 26.000 gallons. Engine 2-2 → 23.800 gallons

2-21-2022 - Unit 2-3-4 → 15.001 gallons. Unit 2-3-6 → 3.585 gallons.

3-1-2022 - Engine 2-1 → 27.000 gallons

Training

2-7-2022 1915 C6 Received authorization to have bail-out training February 26th for department. Noted on calendar.

2-11-2022 C6, 248, 2L1 and VFF#130 received SCBA fit test at Station 1 and completed medical evaluation sheets. Placed in envelope in bunk room for OSHA coordinator.

2-17-2022 - C-12, 2-4-10, 2-4-12 & VFF Matyi received SCBA fit testing at Station #1.

2-20-2022 C8 and 249 fit tested at Station 1.

2-21-2022 - VFF Kreuzsch received SCBA fit testing at Station #1.

2-23-2022 FF Stamato completed fit testing at Station #1.

1145 ODP Prepared Bailout Prop for upcoming Training

1430 C6 Updated PPT for lecture.

2-26-2022 0800-1330 Fire Department Bailout training.

Disposal List

2-17-2021 - One large SCBA mask. Formerly used by C-12, failed fit testing, poor seal.

2-28-2022 SCBA bottle OK 194469 MFG 2007- End of service life.

3-1-2022 - One garden hose nozzle.

Officially,

Captains

Paul DeLeo

Rich Fritzsich

Evan Douglas

Anthony Terebetsky

Compliance Captain's Report

2-4-2022 Appointment set for yearly inspection of heating units for Monday February 7, 2022.

2-8-2022 Called Airtec to inquirer why Tech never showed up. Was told they will look into it.

1300 Airtech here for heating unit inspection.

2-20-2022 Fax signed contract to Fail Safe for upcoming hose, ladder and appliance testing for 2022.

Respectfully submitted,

Captain Richard J. Fritsch

Pre-Planning Captain's Report

- On 2-5-2022, completed site maps for pre-plan book of Evergreen Forest Apartments, Evergreen Forest Blvd, Avenel and Marina Way Condominiums, Marina Way Dr, Sewaren.
- On 2-13-2022, picked up maps of coverage areas for upcoming Automatic Aid Agreement with Avenel Fire District #5. Provided Avenel with 2 copies of maps of our District.
- On 2-17-2022, assisted Fire Prevention Bureau with Knox Box detail at 160 Essex Ave E and 215 Blair Rd. Sent e-mail regarding upcoming construction work at Homestead Auto Wreckers, 1019 Homestead Ave, Avenel.
- On 2-26-2022, spoke with members of the Career and Volunteer Divisions regarding procedures for upcoming Automatic Aid Agreement with Avenel Fire District #5.

- On 2-28-2022, provided updated letter to Fords Fire Dispatch, Station #7, showing the new Automatic Aid Agreement with Avenel, stating to dispatch Truck 5-2-5 into our District for any reported smoke conditions or fire within a structure to any address in our coverage area.
- On 3-1-2022, met with Dan White PSEG Generating Station, Sewaren about upcoming large-scale maintenance work planned. Attended meeting with Capt. Holloway & F.F. DiLeo. Conducted walk through of the facility to areas of which work will be conducted. Information e-mailed to all Career Firefighters and Fire Inspector Small. Also, spoke with Chief Edward Mullen from Perth Amboy Fire Dept., advising of upcoming work at PSEG. Advised him we will be calling for their rescue and ladder truck in the event of their need for confined space or high-angle rescue incidents.
- Updated Knox Box / Knox Lock locations listing.

Respectfully submitted,

Captain Anthony S. Terebetsky

**RESOLUTION APPOINTING JUSTIN HOLLOWAY AS THE NEW FIRE OFFICIAL
FOR WOODBRIDGE TOWNSHIP FIRE DISTRICT NUMBER 2**

WHEREAS the Fire Commissioners of Woodbridge Township Fire District Number 2 are at all times desirous of maintaining a high level of fire suppression and fire prevention within Fire District No. 2 of the Township;

WHEREAS the previous Fire Official for District number 2, Brian Small has retired as Fire Official for the District and can therefore no longer carry out the duties of Fire Official.

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. 2 of the Township of Woodbridge that pursuant to N.J.S.A. 40A:14-7 and 40A:14-81, the Board has approved the appointment of Justin Holloway as the new Fire Official.

Moved by: Weber
Seconded by: Cagan
All in Favor: _____
All Against: _____
Dated: _____

I hereby certify that this is a true and exact copy of the Resolution adopted by Woodbridge Township Fire District Number 2 at their regular meeting held on March 7, 2022.

Robert Santorelli, President

**RESOLUTION APPOINTING BRIAN SMALL AS THE OPERATIONS MANAGER
FOR WOODBRIDGE TOWNSHIP FIRE DISTRICT NUMBER 2**

WHEREAS the Fire Commissioners of Woodbridge Township Fire District Number 2 are at all times desirous of maintaining a high level of fire suppression and fire prevention within Fire District No. 2 of the Township;

WHEREAS Woodbridge Township Fire District Number 2 desires to appoint an Operations Manager to oversee and assist in District Operations for the benefit of the District and its citizens.

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. 2 of the Township of Woodbridge that pursuant to N.J.S.A. 40A:14-7 and 40A:14-81, the Board has approved the appointment of Brian Small as the District Operations Manager.

Moved by: W. Weber
Seconded by: C. G. An
All in Favor: _____
All Against: _____
Dated: _____

I hereby certify that this is a true and exact copy of the Resolution adopted by Woodbridge Township Fire District Number 2 at their regular meeting held on March 7, 2022.

Robert Santorelli, President