

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
October 3, 2022**

The Board Accountant read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of October 3, 2022 was called to order by Commissioner Santorelli at 7:00pm. All five Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Minutes of the September 6, 2022 meeting were reviewed.

MOTION made by Comm. Molnar to accept the September 6 minutes, seconded by Comm. Weber. All in favor 5-0.

TREASURER'S REPORT:

Balance	\$ 2,041,264.13
Deposits	\$ 6,760.00
Interest	\$ 156.90
Payroll	\$ (108,195.05)
Payroll Tax/Adjustments	\$ (886.76)
Disbursements for the Month	\$ <u>(51,031.89)</u>
Ending Balance	\$ 1,888,067.33

MOTION made by Comm. Eagan to accept the Treasurer's Report, seconded by Comm. Weber. All in favor 5-0.

BILLS TO BE PAID: \$ 51,031.89

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 5-0.

CHIEF'S REPORT:

Chief reported 41 calls for the month and 278 calls for the year.

Chief thanked the members of the Fire Company and Fire Department that attended the 9/11 Ceremony at the high school.

Chief reported on the September monthly drill which consisted of a power point presentation and hands on training which counted towards our annual motor vehicle extrication recertification.

Chief reported that as of 10/17/22, Lt. Korenski will be taking over as Acting Chief in his absence due to basic training for the Army National Guard.

All Commissioners congratulated and thanked Chief Ruglio.

MOTION made by Comm. Eagan to accept the Chief's Report, seconded by Comm. Weber. All in favor. 5-0.

CAPTAIN'S REPORT:

Captain DeLeo thanked the Chief for his service and wished him well.

Captain DeLeo reported that the training this month went well.

MOTION made by Comm. Weber to accept the Captain's Report, seconded by Comm. Molnar. All in favor 5-0.

UNFINISHED BUSINESS:

Comm. Molnar inquired about the insurance company claim from the car accident since we will be starting fall clean up soon. Board Attorney Bontempo stated that he called last month and this month. The insurance company thought a claim was opened but it must have fallen through the cracks and they will be sending someone out.

TAXPAYER COMMENTS:

There were no comments from the public.

OPERATIONS MANAGER:

Operations Manager Small reported that Port Reading Day was cancelled and the Lifetime Achievement Award will be given at the Port Reading Annual Tree Lighting on 11/22.

Operations Manager Small reported that the Trunk or Treat will take place on 10/25.

Operations Manager Small reported that the electrical work was completed in the bay, however there have been some complaints that will be discussed during Executive Session.

Operations Manager Small wished Chief Ruglio the best of luck in his army endeavors.

MOTION made by Comm. Molnar to enter Executive Session at 7:06 pm, seconded by Comm. Weber. All in favor 5-0.

MOTION out of Executive Session at 7:41 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel issues and budget items.

The Board Clerk read the Resolution to make payments to the Social Security Administration on behalf of Brian Small for years of previous service.

MOTION made by Comm. Weber to accept the Resolution to make payments to the Social Security Administration on behalf of Brian Small for years 1990, 1991 and 1993, seconded by Comm. Molnar. All in favor 5-0.

ROLL CALL VOTE:

Comm. Santorelli - YES
Comm. Molnar – YES
Comm. Weber – YES
Comm. Cinelli – YES
Comm. Eagan - YES

MOTION made by Comm. Molnar to accept the Resolution from Fords Fire District #7 regarding the dispatch services being raised to 2% for an annual fee of \$73,137.00, seconded by Comm. Cinelli. All in favor 5-0.

Operations Manager Small thanked the Board, Board Accountant and Board Attorney for sticking to it and supporting him over the past 15 years in fighting the government and appreciates all they have done for him.

Operations Manager Small read an email from the electrician regarding the Project 1 work that was done and inquired if the lights were too bright. Captain DeLeo did not think the lights were too bright but will look into it further.

MOTION to adjourn meeting at 7:46 pm made by Comm. Eagan seconded by Comm. Weber. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

October 3, 2022

Treasurer's Report

BEGINNING BALANCE	\$ 2,041,264.13
Deposits	6,760.00
Interest	156.90
Payroll	(108,195.05)
Payroll Tax/Adjustments/Transfers	(886.76)
Disbursements for the Month	<u>(51,031.89)</u>
 ENDING BALANCE	 \$ 1,888,067.33

:39 PM

0/03/22

accrual Basis

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

ADD-ON BILLS

October 4, 2022

Date	Num	Name	Memo	Amount
Northfield - Voucher				
10/04/2022	2790	STATE OF NJ DEPT OF LAB...	Assessment Year End 12/2021 EIN 0-226-002-948/000-00	-108.57
10/04/2022	2791	THE HARTFORD GROUP B...	Life Ins Customer#011215320001-2/Pol#734229 -10/01/2...	-334.80
10/04/2022	2792	TURNOUT FIRE & SAFETY I...	Uniforms/#238245-01	-70.00
10/04/2022	2793	UNITED STATES TREASURY	22-6002948 - Form 941 - 1990, 1991, 1993	-688.50
Total Northfield - Voucher				-1,201.87
TOTAL				-1,201.87

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

September 7 through October 3, 2022

09/29/22

Date	Num	Name	Memo	Amount
Northfield - Voucher				
09/07/2022	2765	Approved Fire Protection Co	Gas Meter Calibration	-374.63
09/07/2022	2766	FRANCIS CAMPBELL	E-mail Hosting/Support - August 2022	-216.00
09/07/2022	2767	FRANCIS CAMPBELL	E-mail Hosting/Support & Domain Renewal - Septembe...	-254.95
10/03/2022	2768	Brian A Bontempo	Monthly Fee - October 2022	-833.26
10/03/2022	2769	EHRlich	Commercial Pest General Maintenance Service - Cust#...	-84.27
10/03/2022	2770	Fords Fire District #7	Dispatch Service - September 2022	-5,975.25
10/03/2022	2771	Home Depot Credit Services	Account #6035 3225 4098 2968 Supplies	-266.33
10/03/2022	2772	Jessica Rizitis	Website Maintenance - October 2022	-207.75
10/03/2022	2773	Kraese Repairs LLC	Saw Repaired - Valve	-185.30
10/03/2022	2774	LIFE INSURANCE COMPA...	GL 009906-000-000 LIFE INSURANCE - 10/17/2022-1...	-893.20
10/03/2022	2775	Maria Bucsanszky, E.A	Monthly Fee -October 2022	-2,653.00
10/03/2022	2776	MIDDLESEX COUNTY FIRE...	Course:Drill Ground Insturctor Refresher/Deleo	-52.00
10/03/2022	2777	MIDDLESEX WATER COM...	Acct # 3046515564-Hydrant Service September 2022	-13,709.30
10/03/2022	2778	PORT READING FIRE CO #1	Stipend Funds-Jerseys,Refreshments,Plaque, Boat Dri...	-2,525.62
10/03/2022	2779	POSTMASTER	2 Rolls of Stamps	-120.00
10/03/2022	2780	PSE&G	ELECTRIC BILL-Summary Account #1301219207	-1,359.25
10/03/2022	2781	Rock-N-Rescue	Bailout System	-406.37
10/03/2022	2782	Staples Business Advantage	Acct#NYC 1054611- Supplies	-213.12
10/03/2022	2783	Stone Mountain Printing	(100) Incident Reports	-55.50
10/03/2022	2784	VERIZON WIRELESS	742492817-00001/Cell Phone	-80.02
10/03/2022	2785	Witmer Public Safety Group	A/C# WOOWTP1 - Fire Hooks	-188.59
10/03/2022	2786	Woodbridge Fire District #1	Reimbursement - Vision & Dental Coverage - October 2...	-2,059.60
10/03/2022	2787	Kraese Repairs LLC	Saw Repaired - Pull Cord	-139.32
10/03/2022	2788	MIDDLESEX WATER CO	ACCOUNT #2060200000 - Water Bill 05/20/2022 - 08/2...	-1,926.25
10/03/2022	TEPS	New Jersey State Health Be...	Health & Prescription Benefits Retiree 10/01/2022 - 10/...	-3,136.99
10/03/2022	2789	Witmer Public Safety Group	A/C# WOOWTP1 - Radio Straps & Holders	-102.53
10/03/2022	TEPS	New Jersey State Health Be...	Health & Prescription Benefits Active10/01/2022 - 10/31...	-13,013.49
Total Northfield - Voucher				<u>-51,031.89</u>
TOTAL				<u>-51,031.89</u>

PORT READING BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 2
RESOLUTION TO MAKE PAYMENTS TO THE SOCIAL SECURITY
ADMINISTRATION ON BEHALF OF BRIAN SMALL FOR
YEARS OF PREVIOUS SERVICE

WHEREAS, Brian Small worked in the capacity of Fire Inspector for the Port Reading Fire District for the full years of 1990, 1991, 1992, and 1993 continuously and without interruption earning a salary of at least \$1,500.00 annually and;

WHEREAS, the position of Fire Inspector for the years of 1990, 1991, 1992, and 1993 was eligible for Social Security deductions to have been taken out and remitted to the Social Security Administration and;

WHEREAS, for the years 1990, 1991, and 1993 through no fault of Brian Small those deductions were not made and were not remitted to Social Security on Brian Small's behalf and;

WHEREAS, the Port Reading Fire District was not part of Civil Service in 1990, 1991, 1992, and 1993, however the title of Fire Inspector for the Port Reading Fire District during that time was the functional equivalent of that same title currently covered by Civil Service and the current position of Fire Inspector with the Port Reading Fire District which is covered by Civil Service involves performance of the same functions and responsibilities as the position of Fire Inspector involved in 1990, 1991, 1992, and 1993 while Brian Small served in that role;

NOW THEREFORE BE IT RESOLVED, the Port Reading Fire District shall calculate all deductions and contributions which should have been calculated and made during the years 1990, 1991, and 1993 but were not made on Brian Small's behalf and the Port Reading Fire District shall remit same to the Social Security Administration for the years 1990, 1991, and 1993.

Moved by: Conin Weber
Seconded by: Conin Molnar
All in Favor: 5
All Against: 0
Dated: 10/3/22

I hereby certify that this is a true and exact copy of the Resolution adopted by the Port Reading Board of Fire Commissioners, Fire District No. 2 at their regular meeting held on October 3, 2022.

Robert Santorelli
Robert Santorelli, President

Port Reading Fire Department



Captains' Report – September 1, 2022 - September 28, 2022

Engine 2-1

9-5-2022 - 0058 Front end squeaking upon normal travel.

9-6-2022 - C11 test drove engine and did not experience any issue

9-13-2022 - Water from condensate from A/C seem to be leaking. Advised C11.

Engine 2-2

9-1-2022 - Pull cord broke and spring appears loose on vent saw while testing. Unable to repair in house.

9-2-2022 - Kraese Repairs picked up vent saw for repair and returned rotary saw. Rotary saw back in service. Kraese Repairs recommends switching to VP small engine fuel.

9-4-2022 - Found battery pack for AED low and not operating. Switch with battery pack from hallway AED.

9-12-2022 - Vent saw back in service.

9-25-2022 - Replaced broken bracket for spot light in front of cab.

9-28-2022 - Replaced broken Storz lock on passenger side 5" discharge.

Support Pick-up 2-3-4

Fire Company vehicle 2-3-5

Support Unit 2-3-6

9-26-2022 - Right rear tire found flat. Sharp object found in tread. VFF #125 changed to spare. Damaged tire in pickup truck bed.

9-28-2022 - 2-L-1 took tire to Atlantic Tire for repair and replaced on vehicle.

Fire Prevention vehicle 2-3-7

Marine 2-3-8

9-15-2022 ODP installed gunwale brackets for pike pole on the port/stern area.

9-24-2022 Fire pump stream tested and still has low reach.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Box Trailers, Open Trailer & Decontamination Trailer

Equipment

9-22-2022 - Received delivery of helmet shield for C-13.

9-25-2022 - Replaced blown "O" ring on SCBA #PRFD-1 on 2-1.

9-27-2022 - NJ Fire Equipment picked up 10 SCBA cylinders due for hydrostatic testing.

Building and Grounds

9-1-2022 - Filled 6 SCBA bottles for Woodbridge FD.

9-4-2022 - Hallway AED out of service, needs battery pack.

9-8-2022 - Airpower conducted testing on cascade.

9-13-2022 - C6 pickup printed fire incident forms from Stone Mountain Printing

9-17-2022 - ODP replaced bunting lag hooks on PRA mansard. Memorial bunting displayed on First Aid side for deceased member.

ODP found broken 20 amp shore line receptacle for Engine 2-1. Replaced with shoreline drop in Apparatus Bay 2.

ODP picked up supplies from Home Depot - Laundry Detergent, Vice Grip set and Water filters.

9-19-2022 - Received delivery from Staples of Ink Cartridges for FPB and laminating sheets.

9-22-2022 - Filled 6 SCBA bottles for WFD.

9-27-2022 - Flag lowered to half-staff as per EO for Former Governor Florio.

Received summons for Lawsuit for fire department. Placed in Maria's folder.

9-28-2022 - VFF Faria returned PPE.

Fuel

9-5-2022 - Unit 2-3-4 → 9.500 gallons.

9-8-2022 - 2-1 → 27.341 gls

9-15-2022 Engine 2-1 added 25 gallons of diesel

9-18-2022 - Unit 2-3-4 → 8.000 gallons.

9-25-2022 - Engine 2-1 → 18.000 gallons.

9-28-2022 - FP 2-3-7 → 8.000 gallons.

Training

9-2-2022 0815-1115 Marine 238 attended and undertook Man Overboard rescue practical exercise at Buckeye Pipeline Marine Terminal North Dock.

9-13-2022 Changed Volunteer firefighter mandatory Incident Safety Officer Training from Oct 8 and 9 to Nov 14-17. Added C11 and C12 Training dates to calendar for shift coverage.

9-15-2022 C6 Disseminated Annual Online BBP training information to department.

9-17-2022 C6, 249 and 2412 completed annual BBP refresher training online class offered by JIFF/MEL/MSI.

9-18-2022 247 completed annual BBP refresher training online class offered by JIFF/MEL/MSI.

9-19-2022 - C-12 started CBA required Fire Instructor I class at MCFA.

9-22-2022 - C-12 completed annual BBP refresher training online class offered by JIFF/MEL/MSI. Monthly Drill MVX refresher lecture and practical 1830-2000.

9-23-2022 CFF#248 & VFF#125 completed annual BBP refresher training online class offered by JIFF/MEL/MSI.

C6 Submitted class roster to WFD #1 for upcoming TIMS training.

C6 Withdrew VFF#131 from FF1 class at the MCFA due to this recruit's resignation from membership.

9-24-2022 - 2-4-9 and VFF Kreuzsch MVX training.

9-26-2022 - 2-4-7 and VFF Bombardier MVX training.

9-28-2022 - Request overtime for multi-agency training exercise at Buckeye to be held on Tuesday, October 18 starting at 0800 hours. Looking to hire all off-duty Career staff as optional overtime to cover the detail. Additionally, requesting full overtime for Career staff for annual required Live Burn training to be held on Thursday, October 27 at Middlesex County Fire Academy.

Disposal List

Officially,

Captains

Paul DeLeo

Rich Fritzsich

Evan Douglas

Anthony Terebetsky

Compliance Captain's Report

Respectfully submitted,

Captain Richard J. Fritzsich

Pre-Planning Captain's Report

- Created overhead of the following residential streets:
 - Blair Court
 - Camelot Drive
 - Canaan Court
 - Capri Drive
 - Carteret Street
 - East Fifth Street
 - Evergreen East Apartments
 - Evergreen Forest Boulevard
 - Falcon Point Way

Respectfully submitted,

Captain Anthony S. Terebetsky